

16 July 2021



NOTICE OF MEETING

Dear Councillor,

The next Ordinary Meeting of Council will be held at 4pm on Wednesday, 21 July 2021.

The attached Agenda is presented for your consideration.

A handwritten signature in blue ink, which appears to read "Vin Fordham Lamont". The signature is stylized and written over a faint, circular watermark or stamp.

Vin Fordham Lamont
CHIEF EXECUTIVE OFFICER

Please Note

If an Elected Member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior employee (noted in the report) prior to the meeting.



AGENDA

ORDINARY COUNCIL MEETING

21 JULY 2021

ATTENTION/DISCLAIMER

No responsibility is implied or accepted by the Shire of Carnamah for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Carnamah disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Carnamah during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Carnamah.

The Shire of Carnamah advises that anyone who has any application lodged with the Shire of Carnamah shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Carnamah in respect of the application.

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**ORDINARY COUNCIL MEETING
21 JULY 2021**

1.0 DECLARATION OF OPENING

Acknowledgment of Country

The Shire of Carnamah would like to acknowledge the traditional custodians of this land, and pay its respect to local Aboriginal Elders, both past and present.

We also reflect on the spirit of the pioneers who settled this country and developed the land, and the service personnel whose sacrifices have enabled us to enjoy the lifestyle we have become accustomed to.

2.0 RECORD OF ATTENDANCE

2.1 Present

2.2 Apologies

2.3 Leave of Absence (Previously Approved)

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME

5.0 APPLICATION FOR LEAVE OF ABSENCE

6.0 DISCLOSURE OF INTEREST

6.1 Declaration of Financial Interest and Proximity Interests

6.2 Declaration of Interest Affecting Impartiality


7.0 PETITIONS AND DEPUTATIONS

Nil


8.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

9.0 CONFIRMATION OF MINUTES

9.1 RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 21 February 2021 be amended to remove the duplication of Councillor Ian Bowman's name in the record of attendance. 


9.2 RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 16 June 2021 be accepted as a true and accurate record. 

10.0 MANAGEMENT REPORTS

10.1 FINANCE REPORTS

10.1.1 ACCOUNTS FOR PAYMENT

File Code	ADM0076
Author	Ian Walsh, Deputy Chief Executive Officer
Disclosure of Interest	Nil
Attachments	1. Cheque & EFT Listing 

SUMMARY

Council to confirm the payment of creditors for the period 4 June 2021 to 14 July 2021, in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the provision of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4 Financial Report

Local Government (Financial Management) Regulations 1996 -

Section 12 Payments from municipal fund;

Section 13 Lists of accounts; and

Section 15 Rounding off figures

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority.


10.1.1 RECOMMENDATION

That payment listed as Attachment 10.1.1. List of Accounts Due and Paid for the period 4 June 2021 to 14 July 2021, and paid by the Chief Executive Officer under delegated authority of Council, or by the Deputy Chief Executive Officer (in the Chief Executive Officer's absence) as delegated by the Chief Executive Officer including:

Municipal cheque	28226
Municipal EFT's:	14533 - 14631
Payroll direct debits:	# 28 – # 29
Municipal direct debits:	30062021

Totalling \$ 483,407.17 be approved and passed for payment.

10.1.2 FINANCIAL REPORTS TO 30 JUNE 2021

File Code	ADM0076
Author	Ian Walsh, Deputy Chief Executive Officer
Disclosure of Interest	Nil
Attachments	1. Monthly Statement of Financial Activity June 2021 

SUMMARY

A Statement of Financial Activity and other supplementary financial information is produced monthly as part of the Council meeting agenda.

BACKGROUND

The attached financial reports for the period 1 July 2020 to 30 June 2021 (Attachment 10.1.2(a)) have been prepared in accordance with the Local Government Financial Management Regulations.

COMMENT

Included with this report is the following:

- Statement of Financial Activity for the period 1 July 2020 to 31 May 2021;
- Summary Rates Trial Balance Report as at 31 May 2021;
- Cash and Investment Listing;
- Debtors Listing; and
- Other Supplementary Information.

The Australian Accounting Standard Board (AASB) have recently released the following standards:

- a) AASB 16 – Leases
- b) AASB 1058 Income of Not-for-Profit Entities
- c) AASB 15 Revenue from Contractors and Customers

The first two have no real impact on the Shire of Carnamah.

The main objective of AASB 15 is to provide clarity about the nature, amount and timing of contracts and the accounting treatment of funds received.

All funds received prior to the funding obligations being met are to be classified as a Current Liability. Once the obligations associated with the funding is to be recorded as revenue.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulation 34 - Financial activity statement report — s. 6.4

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil


VOTING REQUIREMENT

Simple Majority

10.2.1 RECOMMENDATION

That Council receives the Statement of Financial Activities for the period 1 July 2020 to 30 June 2021 and other supplementary financial information as presented.

10.1.3 NORTH MIDLANDS PROJECT – APPLICATION FOR RATES EXEMPTION

File Code	ADM0034 / A1000 and A202
Author	Ian Walsh, Deputy Chief Executive Officer
Disclosure of Interest	Nil
Attachments	1. Letter from North Midlands Project 

SUMMARY

The North Midlands Project (NMP) has applied to have its commercial properties at Lot 8 MacPherson Street and Lot 1 Yarra Street, Carnamah, exempted from rates under Section S6.26 (2) (g) of the *Local Government Act 1995*. The NMP seeks consideration on the grounds that land is not rateable land as it is used exclusively by that organisation, for community purposes and with programs freely open to the entire community.

This report recommends that Council accepts that the NMP meets the definition of a charitable group and that the land is used for charitable purposes and not rateable.

BACKGROUND

The NMP is a not-for-profit community strengthening organisation based in Carnamah. The organisation was incorporated in 2015 to enhance the quality of life, health and well-being of people through arts, culture, heritage and education.

The NMP purchased the two properties on the 31 January 2020 and 3 December 2020 respectively.

Lot 8 Macpherson Street is used to accommodate and attract artists and creative practitioners to Carnamah to deliver free programs and workshops.

Lot 1 Yarra is used exclusively to store materials and equipment belonging to the NMP for the organisation's community and school programs.

COMMENT

Given the NMP is a not-for-profit organisation that is providing programs freely open to the entire community to enhance the quality of life, health and well-being of people through arts, culture, heritage and education, it is recommended that its application for rate exemption status be granted.

CONSULTATION

CEO

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 6.26 (2) (g) states that land is not rateable land where it is used exclusively for charitable purposes (noting that land does not cease to be used exclusively for a purpose merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature).

Local Government Act 1995 – Section 6.76(i)(a)(ii) outlines that a person may object to the rate records on the ground that there is an error in the rate record, for example, on the basis that the land is not rateable land.

STRATEGIC IMPLICATIONS

Shire of Carnamah Strategic Community Plan and Corporate Business Plan 2021-2031

Outcome 1: Priorities and Strategies

Priority 1.1: Advocate for, facilitate and promote local and regional secondary and tertiary education priorities.

Strategy 1.1.1: Engage with school, TAFE, Department of Education and Training and Workforce Development, and the North Midlands Project.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Shire will suffer the loss of revenue of rates collectable for the land in question (\$1,889.79 for the current financial year). Rubbish charges are still payable.

VOTING REQUIREMENT

Simple majority


10.1.3 RECOMMENDATION

That Council:

1. Accepts that North Midlands Project meets the definition of a charitable group and that it uses the land in accordance with Section 6.26(2)(g) of the *Local Government Act* (vis. it is used exclusively for charitable purposes and not rateable);
2. That no rates will be levied for Lot 8 MacPherson Street and Lot 1 Yarra Street, Carnamah effective from the 1st July 2021;
3. That the annual charge for the emergency services levy and rubbish removal continue to apply to the property.

10.2 ADMINISTRATION REPORTS

10.2.1 PARLIAMENTARY INQUIRY INTO THE DELIVERY OF AMBULANCE SERVICES IN WESTERN AUSTRALIA

File Code	ADM0626
Author	V Fordham Lamont – Chief Executive Officer
Disclosure of Interest	
Attachments	1. Submission to Inquiry from Shire of Carnamah 

SUMMARY

Council is request to consider endorsing the attached draft submission to the Parliamentary Inquiry into the delivery of ambulance services in Western Australia.

BACKGROUND

WALGA is encouraging Local Governments to provide a submission on the Public Administration's inquiry into the delivery of ambulance services in Western Australia.

The Standing Committee on Public Administration has started its inquiry into the delivery of ambulance services in Western Australia. In particular the committee will consider:

- how 000 ambulance calls are received, assessed, prioritised and despatched in the metro area and in the regions;
- the efficiency and adequacy of the service delivery model of ambulance services in metro and regional areas of WA; and
- whether alternative service delivery models in other jurisdictions would better meet the needs of the community.

Hon Pierre Yang MLC, Chair of the Committee, said: "Ambulance services constitute a vital part of our health system, directly impacting hundreds of Western Australians every single day. For this reason, ambulance services are always topical for the community. Recognising this, and consistent with the Committee's role to oversee systems of public administration within the State, the Committee resolved on 17 June 2021 to inquire into the delivery of ambulance services in Western Australia."

COMMENT

This matter was raised with Cr Isbister in the context of her ongoing role with St John Ambulance and the North Midlands Subcentre.

The primary message of the Shire's draft submission is that the existing ambulance service provided by local volunteers should not be replaced. Rather, the systems, processes and infrastructure that support it should be improved, expanded and resourced adequately.

Submissions to the inquiry close at 4pm on Friday 23 July.

CONSULTATION

Shire President – Cr Merle Isbister

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

Shire of Carnamah Strategic Community Plan and Corporate Business Plan 2021 – 2031

Outcome 1: Close-knit and family-friendly

Strategy 1.3 Advocate for and facilitate continued and improved medical and aged care services

Activity 1.3.3 Ongoing advocacy and facilitation for continued and improved medical and aged care services

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

10.2.1 RECOMMENDATION

That Council endorses the draft submission to the Parliamentary Inquiry into the delivery of ambulance services in Western Australia and authorises the Chief Executive Officer to submit it prior to the deadline of 4pm on Friday 23 July.

10.3 CONFIDENTIAL REPORTS

- Nil

11.0 ORDERING OF THE COMMON SEAL

- Nil

12.0 RECOMMENDATIONS FROM COMMITTEES

- Nil

13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

- Nil

14.0 NOTICE OF MOTIONS (FOR CONSIDERATION AT THE FOLLOWING MEETING, IF GIVEN DURING THE MEETING)

- Nil

15.0 NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL

- Nil

16.0 CLOSURE OF MEETING
