



# MINUTES

Ordinary Meeting of Council

20 June 2019

**SHIRE OF CARNAMAH**  
**ORDINARY MEETING OF COUNCIL - 20 June 2019**  
**MINUTES**

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APPENDIX "A"

Minutes of Ordinary Meeting of Council - 22 May 2019  
(As circulated)

# SHIRE OF CARNAMAH

## DISCLAIMER

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The Shire of Carnamah advises that anyone who has any application lodged with the Shire of Carnamah shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Carnamah in respect of the application.

Signed: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER**

# SHIRE OF CARNAMAH

## MINUTES

### ORDINARY MEETING OF COUNCIL

To be held at the Council Chambers, 33-37 Macpherson Street, Carnamah  
On Thursday 20 June 2019  
Commencing at 4:05pm

#### 1. DECLARATION OF OPENING

#### 2. RECORD OF ATTENDANCE

##### Present

Cr Merle Isbister	President
Cr Dwayne Wooltorton	Deputy President
Cr Ian Bowman	
Cr Andrew Bowman-Bright	
Cr Luke Risinger	
Cr Ian Stirling	
Cr Con Kikeros	

Mr Sean Fletcher	Acting Chief Executive Officer
Mr Ian Walsh	Deputy Chief Executive Officer
Mr Phil Casbolt	Acting Manager of Works and Services
Ms Michelle Harris	Executive Assistant Officer

Mr Malcolm Light	Manager, Projects, Bright Energy Investments
Mr Mike Gilmore	Construction Manager, Bright Energy Investments
Ms Anne Carton	Strategic Engagement Advisor, Synergy

Mr Light, Mr Gilmore and Ms Carton were in attendance to provide a presentation and Q&A session on the Warradarge Wind Farm Project.

##### Apologies

Nil

##### Leave Of Absence (Previously Approved)

Nil

#### 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

#### 4. PUBLIC QUESTION TIME

Nil

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

**Moved:** Cr Wooltorton  
**Seconded:** Cr Risinger

That Cr Bowman be granted Leave of Absence for the Ordinary Meeting of Council scheduled for 17 July 2019.

**CARRIED 7-0**

**6. DISCLOSURE OF INTEREST**

Cr Andrew Bowman-Bright declared an interest in Item: 10.2.1  
Mr Sean Fletcher declared an impartiality interest in the presentation on the Warradarge Wind Farm.

**7. PETITIONS, DEPUTATIONS AND PRESENTATIONS**

Mr Malcolm Light Manager, Projects, Bright Energy Investments presented to Council on the movement of the new wind turbines through the Shire for the Warradarge Wind Farm Project.

Mr Malcolm Light, Mr Mike Gilmore, Ms Anne Carton and Mr Sean Fletcher left the meeting following the presentation at 4:44pm.

Mr Sean Fletcher returned to the meeting at 4:44pm.

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

**9. CONFIRMATION OF MINUTES**

**9.1 Minutes of Ordinary Meeting of Council held 22 May 2019**

*As Circulated*

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL RESOLUTION 20190601**

**ITEM: 9.1**

**Moved:** Cr Kikeros  
**Seconded:** Cr Stirling

***That the Minutes of the Ordinary Meeting of Council held on 22 May 2019 be accepted as a true and correct record.***

**CARRIED 7-0**

## 10 MANAGEMENT REPORTS

### 10.1 FINANCE REPORTS

#### 10.1.1 ACCOUNTS FOR PAYMENT

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0075
Disclosure of Interest:	Nil
Date:	14 June 2019
Author:	Ian Walsh - Deputy Chief Executive Officer
Attachments:	10.1.1 - Cheque & EFT Listing

#### SUMMARY

Council to confirm the payment of creditors for the period 13 May 2019 to 12 June 2019, in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

#### ATTACHMENT

Copy of list of accounts paid (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

#### BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

#### COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the provision of services and as to prices, computations and costings, and that the amounts shown were due for payment.

#### CONSULTATION

Nil

#### STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4 *Financial Report*  
Local Government (Financial Management) Regulations 1996 -  
*Section 12 Payments from municipal fund or trust fund;*  
*Section 13 Lists of accounts; and*  
*Section 15 Rounding off figures*

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENT

Simple Majority



**Moved: Cr Risinger**  
**Seconded: Cr Bowman-Bright**

***That payment listed as Attachment 10.1.1. List of Accounts Due and Paid for the period 13 May 2019 to 12 June 2019; and paid by the Chief Executive Officer under delegated authority of Council, or by the Deputy CEO (in the Chief Executive Officer's absence) as delegated by the Chief Executive Officer including:***

<b><i>Manual Municipal cheques:</i></b>	<b><i>022603 – 022604</i></b>
<b><i>Municipal cheques:</i></b>	<b><i>Nil</i></b>
<b><i>Municipal EFT's:</i></b>	<b><i>12369 - 12447</i></b>
<b><i>Trust Cheques:</i></b>	<b><i>Nil</i></b>
<b><i>Payroll direct debits:</i></b>	<b><i>#23, #24, #25</i></b>
<b><i>Municipal Direct Debits</i></b>	<b><i>31/05/2019</i></b>

***Totalling \$640,919.90 be approved and passed for payment.***

**CARRIED 7-0**

## 10.1.2 FINANCIAL REPORTS TO 31 MAY 2019

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0075
Disclosure of Interest:	Nil
Date:	
Author:	Ian Walsh - Deputy Chief Executive Officer
Attachments:	10.1.2 Monthly Statement of Financial Activity,

### SUMMARY

A Statement of Financial Activity and other supplementary financial information is produced monthly as part of the Council meeting agenda.

### BACKGROUND

The attached financial report for the period 1 July 2018 to 31 May 2019 (Attachment 10.1.2) has been prepared in accordance with the Local Government Financial Management Regulations.

### COMMENT

Included with this report is the following:

- Statement of Financial Activity for the period 1 July 2018 to 31 May 2019;
- Summary Rates Trial Balance Report as at 31 May 2019;
- Cash and Investment Listing;
- Debtors Listing;
- Other Supplementary Information;

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulation 34 - *Financial activity statement reports. 6.4*

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Nil

### VOTING REQUIREMENT

Simple Majority

**COUNCIL RESOLUTION 20190603**

**ITEM: 10.1.2**

**Moved: Cr Bowman**

**Seconded; Cr Kikeros**

***That Council receive the Statement of Financial Activity for the period 1 July 2018 to 31 May 2019; and other supplementary financial information as presented.***

**CARRIED 7-0**

### 10.1.3 ADOPTION OF PROPOSED DIFFERENTIAL RATING FOR 2019/20 BUDGET

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0145
Disclosure of Interest:	Nil
Date:	12th June 2019
Author:	Deputy Chief Executive Officer
Attachments:	Nil

#### SUMMARY

The Shire has historically utilised the capacity with the Local Government Act to adopt differential rates. Differential rates enables a local government to best apportion the rates burden across the district in a fair and consistent manner.

Local Government costs across Western Australia have risen significantly over the past 12 months, much of which is attributed to the changing financial circumstances of the Western Australian economy and the subsequently difficult financial position the State Government finds itself now in.

Officers have considered the impacts upon the Shire as a result of these cost increases and this report outlines the necessary 2019/20 rating levels if Council wishes to maintain a “status quo” position in respect to its capacity to service its community and maintain its other responsibilities.

#### BACKGROUND

Where infrastructure other than that required for the normal operations of a rural property is in place, Council has the opportunity to rate that section of the property using a Gross Rental Valuation rather than an Unimproved Valuation.

In June 2009 Council resolved to adopt differential rating to ensure that the apportionment of the rates burden across the district is undertaken in a fair and consistent manner, and that rating bases are not eroded due to differing methods and periods of revaluation, land usage and impact of operations on shire resources.

Section 6.36 of the Local Government Act 1995 requires Council to give at least 21 days public notice of its intention to impose differential rates, and invite public submissions. Council is also required to consider any submissions received prior to imposing the proposed rate or minimum payment. Council at its budget meeting can adopt the advertised rates, or resolve to adopt a modified version of them.

#### COMMENT

The Local Government Act requires every local government to take into account Council’s Corporate Business Plan and the Long Term Financial Plans when preparing its annual budget.

The proposed rates are based on the need to deliver a 3.4% increase in revenue raised from rates compared to the 2018/19 year.

The unimproved valuation rolls supplied by the Valuer General’s Office has seen the unimproved valuations of rural properties increase by approximately 8.5% for 2019/20.

During the visit by the WA Local Government Grants Commission in 2014 it was noted that the rate revenue from residential, commercial, industrial, and the mining sector was less than the Commission's assessed capacity and that the rural sector was contributing more.

There are several significant budget challenges that the Shire will face in 2019/20 and these are highlighted below -

1. Recruitment of a new CEO and training of several new staff
2. In 2018/19 there was a loss of rate revenue of approx \$89,000 as a result of appeals against the valuations on some GRV mining rated properties.
3. The normal annual inflationary type impacts to accommodate on Council's operating costs, including but not limited to, electricity and water charges, incremental wage increases, insurance and regulatory requirements associated with the valuation of road and infrastructure assets.
4. The economic forecast for the 2019/20 CPI is 1.75% and the wage price index is 2.25%

Council's long term financial plan forecasts that Council needs to raise \$1,953,000 in rates for the 2019/20 financial year.

With the above points in mind, and to achieve the required rate revenue, it is proposed that Council increase / (decrease) the Rate in the "\$" for each rate category as follows:

	<b>2018/19</b>	<b>2019/20</b>	<b>% + / (-)</b>
GRV Carnamah & Eneabba	0.149760	0.154852	3.4%
UV Rural & Mining	0.019459	0.018583	(4.5%)
GRV Mining (Differential Rate)	0.299520	0.309704	3.4%
GRV Rural (Differential Rate)	0.149760	0.154852	3.4%

It is also proposed that the general minimum rate be increased by 2% from \$755.00 to \$770.00. This is to achieve the objective of setting a reasonable minimum contribution that property owners should make to the community facilities and services that the Shire provides.

To comply with legislation (LGA 1995 Sect 6.35) Council will need to have a lower minimum rate for the rating category of GRV Rural compared to the rating categories of GRV town sites and GRV Mining and UV Rural.

It is proposed that the GRV Rural minimum rate be decrease from \$389.00 to \$380.00

As Council is not imposing a differential general rate which is more than twice the lowest differential general rate Council is does not have to seek Ministerial approval.

The draft budget generally maintains the capacity to accommodate a similar level of services and facilities to past years, and also contains the following capital works. Roadworks grants in the main provide a significant revenue stream for several of the below projects, but in most instances these also require contributory Shire funding allocations to be made.

<b>Project</b>	<b>Budget</b>
Continued widening & sealing - Eneabba Coolimba Rd	\$2,100,000
Widen shoulders to 9 metres & seal to 8 metres approx. 0.3 km - Wheat Rd	\$204,000
Gravel Re-sheet Brand Mudge North	\$253,602
Carnamah refuse site fencing	\$45,000
Eneabba refuse site fencing	\$20,000
Liquid waste site fencing	\$30,000
Replacement of 2 x dam reticulation tanks	\$49,000
Winchester Cemetery niche wall extension	\$15,000
New Playground Equipment (3)	\$90,530
Painting Interior Shire Administration Building	\$15,000
Re-roof Shed in Carnamah Depot	\$20,000
Upgrades to Factory Unit Houses in Lucas Drive	\$20,000
Upgrades to Single Persons Units in King St	\$10,000
Replacement of Plant Room Shed Eneabba Pool	\$25,000
Upgrades to Carnamah Recreation Centre	\$20,000
Upgrades to Computer System	\$10,000
Volvo G940 Grader	\$400,000
Replacement of Isuzu Truck	\$123,600
Replacement of Super Lift Trailer	\$120,000
Replacement of John Deere 2200 Tractor	\$45,000
John Deere Ride On Mower	\$7,780
Replacement of Passenger Vehicles (3)	\$145,000
Replacement of DMAX 4 x 4 Ute	\$37,800
Replacement of Front Deck Mower	\$36,250
Replacement of Eneabba SES Vehicle	\$92,000

Item considered for inclusion in capital expenditure for 2019/20 were taken from Council's Long Term Financial Plan or are projects carried forward from the 2018/19 financial year

## **CONSULTATION**

Acting Chief Executive Officer  
Manager Works and Services

## **STATUTORY ENVIRONMENT**

### **Local Government Act 1995**

#### **6.28. Basis of rates**

- (1) **The Minister is to —**
  - (a) **determine the method of valuation of land to be used by a local government as the basis for a rate; and**
  - (b) **publish a notice of the determination in the Government Gazette.**
- (2) **In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the basis for a rate on any land is to be —**
  - (a) **where the land is used predominantly for rural purposes, the unimproved value of the land; and**
  - (b) **where the land is used predominantly for non-rural purposes, the gross rental value of the land.**

- (3) *The unimproved value or gross rental value, as the case requires, of rateable land in the district of a local government is to be recorded in the rate record of that local government.*
- (4) *Subject to subsection (5), for the purposes of this section the valuation to be used by a local government is to be the valuation in force under the Valuation of Land Act 1978 as at 1 July in each financial year.*
- (5) *Where during a financial year —*
  - (a) *an interim valuation is made under the Valuation of Land Act 1978;*
  - (b) *a valuation comes into force under the Valuation of Land Act 1978 as a result of the amendment of a valuation under that Act; or*
  - (c) *a new valuation is made under the Valuation of Land Act 1978 in the course of completing a general valuation that has previously come into force,*

*the interim valuation, amended valuation or new valuation, as the case requires, is to be used by a local government for the purposes of this section.*

*[Section 6.28 amended by No. 1 of 1998 s. 20.]*

### **6.32. Rates and service charges**

- (1) *When adopting the annual budget, a local government —*
    - (a) *in order to make up the budget deficiency, is to impose\* a general rate on rateable land within its district, which rate may be imposed either —*
      - (i) *uniformly; or*
      - (ii) *differentially;*
    - (b) *may impose\* on rateable land within its district —*
      - (i) *a specified area rate; or*
      - (ii) *a minimum payment;*
- and*
- (c) *may impose\* a service charge on land within its district.*

*\* Absolute majority required.*

- (2) *Where a local government resolves to impose a rate it is required to —*
  - (a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*
  - (b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.*
- (3) *A local government —*
  - (a) *may, at any time after the imposition of rates in a financial year, in an emergency, impose\* a supplementary general rate or specified area rate for the unexpired portion of the current financial year; and*
  - (b) *is to, after a court or the State Administrative Tribunal has quashed a general valuation, rate or service charge, impose\* a new general rate, specified area rate or service charge.*

*\* Absolute majority required.*

- (4) *Where a court or the State Administrative Tribunal has quashed a general valuation the quashing does not render invalid a rate imposed on the basis of the quashed valuation in respect of any financial year prior to the financial year in which the proceedings which resulted in that quashing were commenced.*

*[Section 6.32 amended by No. 55 of 2004 s. 690.]*

**6.33. Differential general rates**

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —**
  - (a) the purpose for which the land is zoned under a local planning scheme in force under the Planning and Development Act 2005;**
  - (b) the predominant purpose for which the land is held or used as determined by the local government;**
  - (c) whether or not the land is vacant land; or**
  - (d) any other characteristic or combination of characteristics prescribed.**
- (2) Regulations may —**
  - (a) specify the characteristics under subsection (1) which a local government is to use; or**
  - (b) limit the characteristics under subsection (1) which a local government is permitted to use.**
- (3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.**
- (4) If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.**

*[Section 6.33 amended by No. 38 of 2005 s. 15.]*

**6.35. Minimum payment**

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.**
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.**
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —**
  - (a) 50% of the total number of separately rated properties in the district; or**
  - (b) 50% of the number of properties in each category referred to in subsection (6),****on which a minimum payment is imposed.**
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —**
  - (a) the number of separately rated properties in the district; or**
  - (b) the number of properties in each category referred to in subsection (6),****unless the general minimum does not exceed the prescribed amount.**
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.**



- (6) *For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —*
- (a) *to land rated on gross rental value;*
  - (b) *to land rated on unimproved value; and*
  - (c) *to each differential rating category where a differential general rate is imposed.*

*[Section 6.35 amended by No. 49 of 2004 s. 61.]*

**6.36. Local government to give notice of certain rates**

- (1) *Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.*
- (2) *A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).*
- (3) *A notice referred to in subsection (1)—*
  - (a) *may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency;*
  - (b) *is to contain —*
    - (i) *details of each rate or minimum payment the local government intends to impose;*
    - (ii) *an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and*
    - (iii) *any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;*
  - and*
  - (c) *is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.*
- (4) *The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.*
- (5) *Where a local government —*
  - (a) *in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or*
  - (b) *proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),*

*it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.*

**STRATEGIC IMPLICATIONS**

Civic Leadership Objective 4: Financial Planning and Management -

- 2. *To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

The proposed general, differential and minimum rates will generate approximately 1.4% more rate revenue than was raised in the 2018/19 financial year.

## VOTING REQUIREMENT

Simple Majority

### COUNCIL RESOLUTION 20190604

ITEM 10.1.3

Moved: Cr Woollorton

Seconded: Cr Bowman

#### *That Council -*

- 1. advertise its intention, in accordance with section 6.36 of the Local Government Act 1995, to adopt the following rates in the dollar and minimum rates for the differential rating categories specified for the 2019/20 Financial Year:*

<i>Rating Category</i>	<i>Minimum Rate \$</i>	<i>Rate in\$ (c)</i>
<i>GRV Townsite</i>	<i>770.00</i>	<i>15.4852</i>
<i>GRV Rural</i>	<i>380.00</i>	<i>15.4852</i>
<i>GRV Mining</i>	<i>770.00</i>	<i>30.9704</i>
<i>UV Rural &amp; Mining</i>	<i>770.00</i>	<i>1.8583</i>

- 2. Consider any submissions received prior to imposing the proposed 2019/20 differential rates and minimum payments.*

**CARRIED 7-0**

## 10.2 ADMINISTRATION REPORTS

Cr Bowman-Bright left the meeting at 4:50pm.

### 10.2.1 Tele-Hub Space Community Lease Extension: Schedule 1 - Items 11 & 12

Applicant:	North Midlands Project Executive Director - Mr David Bowman-Bright
Location / Address:	The Carnamah Performing Arts and Community Centre
File Ref:	ADM0262
Disclosure of Interest:	Nil
Date:	24 May 2019
Author:	Karen Oborn Outgoing Chief Executive Officer
Attachments:	10.2.1 Amended Tele Hub Space Community Lease

#### SUMMARY

This report recommends Council approve the request by the North Midlands Project to extend Tele-Hub Space Community Facility Lease, at the Carnamah Performing Arts and Community Centre to 31 July 2021, as Schedule 1 - items 11 and 12 of the attached lease.

#### BACKGROUND

The Learning Hub initial lease concludes on 31 July 2019. There is a clause to extend the lease by another 2 years at the discretion of the Shire. The North Midlands Project would like to extend the lease to continue operating the; Seniors Computing Club, Adult Computer Classes, CODER DOJO for youth, Community Heritage Transcribing Projects and access for all residences to computers and the internet.

#### COMMENT

Attached is a copy of the lease with the amended schedule 4 of the Tele Hub Space Community Facility Lease, approved by Council in March 2018. Schedule 1 - items 11 and 12 pertaining to the option to extend to lease to the 31 July 2021.

#### CONSULTATION

DCEO

#### STATUTORY ENVIRONMENT

Nil

#### STRATEGIC IMPLICATIONS

##### Corporate Business Plan

##### Culture and the Arts

- To promote and facilitate the development of a wide variety of artistic and cultural pursuits that forge connections between residents of the district and their natural and built environments.*

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

Nil

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL RESOLUTION 20190605**

**TEM 10.2.1**

**Moved: Cr Stirling**

**Seconded: Cr Risinger**

***That Council approves the extension of the Tele-Hub Space Community Facility Lease, with the North Midlands Project, at the Carnamah Performing Arts and Community Centre to the 31 July 2021, as Schedule 1 - items 11 and 12 as per Attachment 10.2.1 Lease of Community Facility – Carnamah “TeleHub” Space and Two adjacent Offices/Meeting Rooms (at rear of Carnamah Hall).***

**CARRIED 6-0**

Cr Bowman-Bright returned to the meeting at 4:52pm.

## 10.2.2 DELETION OF POLICY 8.11 - MATERIALITY LEVEL FOR FAIR VALUATION OF PLANT & EQUIPMENT AND FURNITURE & EQUIPMENT

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0072
Disclosure of Interest:	Nil
Date:	14 June 2019
Author:	Deputy Chief Executive Officer
Attachments:	10.2.2 Policy 8.11

### SUMMARY

This report recommends Council delete policy 8.11.

### BACKGROUND

Council originally adopted this policy in 2013, and amended it in 2018, to meet the requirements of the Local Government Financial Management Regulation 17A (FMR17A).

### COMMENT

A recent review of this policy has revealed that no longer complies with FMR 17A and needs to be deleted.

The current policy excludes the following assets with historical cost below a nominated value from having to be revalued:

Asset Class	Nominated Value
Plant & Equipment	\$50,000
Furniture & Equipment	\$10,000

Under FMR 17A (5), the only assets that can be excluded from fair valuation are those assets that cost less than \$5,000 at the time of acquisition.

### CONSULTATION

Acting Chief Executive Officer  
Robert Hall – CA Audit Manager Butler Settineri

### STATUTORY ENVIRONMENT

*Local Government Financial Management Regulation 1996*

#### 17A. Assets, valuation of for financial reports etc.

(1) *In this regulation —*

**carrying amount**, in relation to an asset, means the carrying amount of the asset determined in accordance with the AAS;

**fair value**, in relation to an asset, means the fair value of the asset measured in accordance with the AAS.

- (2) *Subject to subregulation (3), the value of an asset shown in a local government's financial reports must be the fair value of the asset.*
- (3) *A local government must show in each financial report -*
  - (a) *for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and*
  - (b) *for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government -*
    - (i) *that are plant and equipment; and*
    - (ii) *that are -*
      - (I) *land and buildings; or*
      - (II) *infrastructure;*

*and*

  - (c) *for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.*
- (4) *A local government must revalue an asset of the local government —*
  - (a) *whenever the local government is of the opinion that the fair value of the asset is likely to be materially different from its carrying amount; and*
  - (b) *in any event, within a period of at least 3 years but no more than 5 years after the day on which the asset was last valued or revalued.*
- (5) *An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5 000.*

## **STRATEGIC IMPLICATIONS**

### **Corporate Business Plan**

#### **Civic Leadership**

#### Financial Planning and Management

- 2. *To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management.*

## **POLICY IMPLICATIONS**

Deletion of Policy 8.11.

## **FINANCIAL IMPLICATIONS**

Nil.

## **VOTING REQUIREMENT**

Simple Majority.

**COUNCIL RESOLUTION 20190606**

**ITEM: 10.2.2**

**Moved: Cr Kikeros**

**Seconded: Cr Wooltorton**

***That Council approves the removal of Policy 8.11 Materiality Level For Fair Value Of Plant & Equipment And Furniture & Equipment.***

**CARRIED 7-0**

## 10.3 CONFIDENTIAL REPORTS

### 10.3.1 MOTION TO CLOSE THE MEETING TO THE PUBLIC: CONSIDERATION OF CONFIDENTIAL REPORTS

Applicant:	Acting CEO, Mr Sean Fletcher
Location / Address:	Shire of Carnamah
File Ref:	ADM0174
Disclosure of Interest:	Nil
Date:	11 June 2019
Author:	Acting CEO, Mr Sean Fletcher
Attachments:	Nil

#### SUMMARY

Item 10.3.2 in today's Agenda, deals with matters affecting Council, of which the meeting may be closed to the public.

#### BACKGROUND

Council is required to consider the recruitment process for the Shire's Chief Executive Officer (CEO).

#### COMMENT

As per other sections in this report.

#### CONSULTATION

Nil

#### STATUTORY ENVIRONMENT

*Local Government Act 1995 Section 5.23 (2)(a)(c)(d)(e) Meetings generally open to the public.*

Matters of a sensitive nature may be dealt with in camera (behind closed doors).

#### STRATEGIC IMPLICATIONS (Community Strategic Plan 2017-2022)

Nil

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

Nil

#### VOTING REQUIREMENT

Simple Majority



**COUNCIL RESOLUTION 20190607**

**ITEM: 10.3.1**

**Moved: Cr Risinger**

**Seconded: Cr Wooltorton**

**That Council under s5.23 (2)(a) of the *Local Government Act 1995* closes the meeting to the public so that it can consider item 10.3.2.**

**CARRIED 7-0**

Meeting closed to the public and Council moved behind closed doors at: 4:54pm

**10.3.2 CONFIDENTIAL ITEM UNDER SEPERATE COVER: APPOINTMENT OF RECRUITMENT AGENCY TO ASSIST SELECT A NEW CHIEF EXECUTIVE OFFICER**

Applicant:	Acting CEO, Mr Sean Fletcher
Location / Address:	Shire of Carnamah
File Ref:	ADM0174
Disclosure of Interest:	Impartial - Mr Fletcher has used, and worked with, LO-GO Appointments at other local governments previously re the recruitment process
Date:	11 June 2019
Author:	Acting CEO, Mr Sean Fletcher
Previous Item Ref:	
Attachments:	Attachment 10.3.2 LO-GO Proposal - Recruitment of Chief Executive Officer

**COUNCIL RESOLUTION 20190608**

**ITEM: 10.3.2**

**Moved: Cr Stirling  
Seconded: Cr Bowman**

**That Council in accordance with s5.36(2) and s5.40 of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, regulations 18A, 18B, 18C, 18E, 18F and 19A:**

- 1. Establishes a CEO Recruitment Committee consisting of all of Council for the duration of the CEO recruitment process.**
- 2. Appoints LO-GO Appointments at a cost of \$8,000 (ex GST) to assist the Recruitment Committee and Council undertake the CEO recruitment process for the Shire of Carnamah. This includes using the methodology outlined in the proposal on pages 4 and 5 of the Confidential Proposal to the Shire of Carnamah provided in LO-GO Proposal - Recruitment of Chief Executive Officer.**
- 3. Recognises other costs of at least \$6,000 may be required to assist with the CEO recruitment process including advertising, travel, accommodation, pre-employment medicals, psychometric testing, and video conferencing.**

**CARRIED 7-0**

**10.3.3 MOTION: COUNCIL DECLARE THE MEETING RE-OPENED TO THE PUBLIC**

Applicant:	N/A
Location / Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	20 June 2019
Author:	Executive Assistant Officer
Previous Item Ref:	
Attachments:	Nil

**COUNCIL RESOLUTION 20190609****ITEM 10.3.3****Moved: Cr Risinger  
Seconded: Cr Woollorton****CARRIED 7-0**

Meeting re-opened to the public and Council returned from behind closed doors at: 5:00pm

**11. ORDERING OF THE COMMON SEAL**

Nil

**12. REPORTS OF COMMITTEES AND MEMBERS**

Nil

**13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. NOTICE OF MOTIONS**

(For consideration at the following meeting, if given during the meeting)

Nil

**14. NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL**

Nil

**15. CLOSURE OF MEETING**

There being no further business the meeting was closed by the Shire President at 5:00pm.