

SHIRE OF CARNAMAH

Ordinary Meeting of Council

8 December 2017

Notice of Meeting

Dear Councillor,

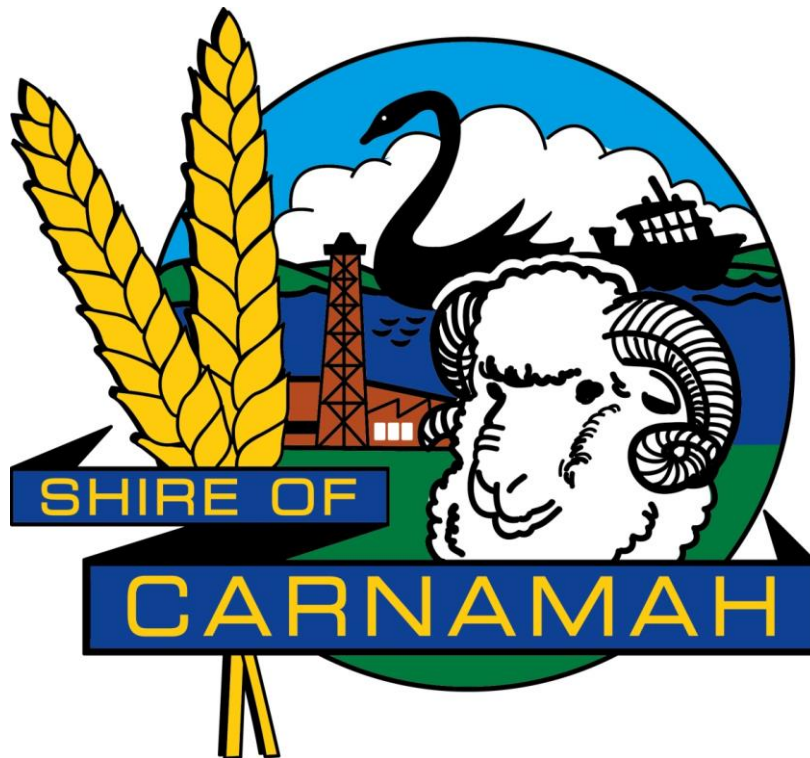
The next Ordinary Meeting of the Carnamah Shire Council is to be held

On: Wednesday 8 December 2017

**At: Council Chambers, 33-37 Macpherson Street,
CARNAMAH WA 6517**

Commencing at:3:00pm

.....
N P Hartley
CHIEF EXECUTIVE OFFICER



AGENDA

Ordinary Meeting of Council

8 December 2017

SHIRE OF CARNAMAH

ORDINARY MEETING OF COUNCIL – 8 December 2017

AGENDA

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SHIRE OF CARNAMAH

DISCLAIMER

No responsibility is implied or accepted by the Shire of Carnamah for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Carnamah disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Carnamah during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Carnamah.

The Shire of Carnamah advises that anyone who has any application lodged with the Shire of Carnamah shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Carnamah in respect of the application.

Signed: _____

CHIEF EXECUTIVE OFFICER

SHIRE OF CARNAMAH

AGENDA

ORDINARY MEETING OF COUNCIL

**To be held in the Council Chambers, 33-37 Macpherson Street, Carnamah
On Wednesday 8 December 2017
Commencing at 3.00 pm**

1. DECLARATION OF OPENING

2. RECORD OF ATTENDANCE

Present

Apologies

Leave Of Absence (Previously Approved)

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN
ON NOTICE**

Nil

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DISCLOSURE OF INTEREST

Chief Executive Officer – Item 9.3. Mr Hartley is the CEO, the subject of the meeting.
Deputy CEO – Item 10.3.4. Mr Walsh is the subject of the Agenda item.

7. PETITIONS, DEPUTATIONS AND PRESENTATIONS

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT
DISCUSSION**

9. CONFIRMATION OF MINUTES

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD 15 NOVEMBER 2017

As Circulated

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

Item 9.1

That the Minutes of the Ordinary Meeting of Council held on 15 November 2017 be accepted as a true and correct record.

9.2 MINUTES OF ORDINARY MEETING OF COUNCIL HELD 25 OCTOBER 2017

As Circulated

That Council Resolution 20171101 regarding the Minutes of the Ordinary Meeting of Council held on 25 October 2017 being accepted as a true and correct record, be rescinded and replaced with the following resolution:

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

Item 9.2

That the Minutes of the Ordinary Meeting of Council held on 25 October 2017 be accepted as a true and correct record subject to the following typographical correction, namely, by adding the following representatives to Resolution #20171008 at Item 10.2.6 (Appointment of Delegates and Representatives) –

| | |
|---|--|
| Local Emergency Management Committee (LEMC) | Emergency Management and Ranger Services Officer |
|---|--|

| | |
|------------------------------|-------------|
| Eneabba Progress Association | Cr Stirling |
|------------------------------|-------------|

| | |
|-----------------------------|------------------|
| Carnamah Historical Society | Cr Bowman-Bright |
|-----------------------------|------------------|

| | |
|-----------------------------|--------------------------------------|
| WALGA Northern Country Zone | Cr Isbister Cr Woollorton (Proxy) |
|-----------------------------|--------------------------------------|

Development Assessment Panel
(All current local government Development Assessment Panel members were appointed on 26 July 2017, for the term ending 26 July 2018)

| |
|---|
| Cr Isbister Cr Stirling Chief Executive Officer |
|---|

9.3 MINUTES OF SPECIAL MEETING OF COUNCIL HELD 22 NOVEMBER 2017

As Circulated

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

Item 9.3

That the Minutes of the Special Meeting of Council held on 22 November 2017 be accepted as a true and correct record.

10 MANAGEMENT REPORTS

10.1 FINANCE REPORTS

10.1.1 ACCOUNTS FOR PAYMENT

| | |
|-------------------------|--------------------------------|
| Applicant: | N/A |
| Location / Address: | N/A |
| File Ref: | ADM0075 |
| Disclosure of Interest: | Nil |
| Date: | 30 November 2017 |
| Author: | Deputy Chief Executive Officer |
| Attachments: | 10.1.1 - Cheque & EFT Listing |

SUMMARY

Council to confirm the payment of creditors for the period 8 November 2017 to 29 November 2017, in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts paid (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the provision of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4 *Financial Report*
Local Government (Financial Management) Regulations 1996 -
Section 12 Payments from municipal fund or trust fund;
Section 13 Lists of accounts; and
Section 15 Rounding off figures

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

Item: 10.1.1

That payment listed as attachment 10.1.1. List of Accounts Due and Paid for the period 8 November 2017 to 29 November 2017; and paid by the Chief Executive Officer under delegated authority of Council, or by the Deputy CEO (in the Chief Executive Officer’s absence) as delegated by the Chief Executive Officer including:

| | |
|---------------------------|-----------------|
| Manual Municipal cheques: | 022514 |
| Municipal cheques: | 28082 – 28090 |
| Municipal EFT’s: | 10700 – 10789 |
| Trust Cheques: | 300412 – 300413 |
| Payroll direct debits: | #10 - #11 |
| Municipal Direct Debits | 30/11/2017 |

Totalling \$ 1,440,350.82 be approved and passed for payment.

10.1.2 FINANCIAL REPORTS TO 30 NOVEMBER 2017

| | |
|-------------------------|---|
| Applicant: | N/A |
| Location / Address: | N/A |
| File Ref: | ADM0075 |
| Disclosure of Interest: | Nil |
| Date: | 4 December 2017 |
| Author: | Deputy Chief Executive Officer |
| Attachments: | 10.1.2 Monthly Statement of Financial Activity, |

SUMMARY

A Statement of Financial Activity and other supplementary financial information is produced monthly as part of the Council meeting agenda.

BACKGROUND

The attached financial report for the period 1 July 2017 to 30 November 2017 (marked 10.1.2) has been prepared in accordance with the Local Government Financial Management Regulations.

COMMENT

Included with this report is the following:

- Statement of Financial Activity for the period 1 July 2017 to 30 November 2017;
- Summary Rates Trial Balance Report as at 30 November 2017;
- Cash and Investment Listing;
- Debtors Listing;
- Other Supplementary Information;

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulation 34 - *Financial activity statement report* — s. 6.4

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

Item: 10.1.2

That Council receive the Statement of Financial Activity for the period 1 July 2017 to 30 November 2017; and other supplementary financial information as presented.

10.2 ADMINISTRATION REPORTS

10.2.1 AUSTRALIA DAY ‘CITIZEN OF THE YEAR’ AWARDS, AND APPOINTMENT OF SELECTION PANEL

| | |
|-------------------------|--|
| Applicant: | N/A |
| Location / Address: | N/A |
| File Ref: | ADM0203 |
| Disclosure of Interest: | Nil |
| Date: | 1 December 2017 |
| Author: | Chief Executive Officer |
| Attachments: | 10.2.1 – Council Policy 1.6: ‘Australia Day WA – Citizen of the Year’ Awards |

SUMMARY

The Australia Day Council of WA coordinates the *Australia Day Awards* every year and the Shire plays its role by inviting nominations for them, and selection of the preferred award nominees.

Nominations have been received and this report recommends that Council establish and maintain a selection panel comprising of Councillors to assess and select the recipients of the 2018 ‘Citizen of the Year’ Awards (and future awards).

BACKGROUND

The Australia Day WA Council coordinates the Australia Day Awards every year. The Shire coordinates the local process and invites nominations for the various Australia Day awards. Nominations were advertised locally for the following:

- Citizen of the Year Award;
- Young Citizen of the Year Award – Youth;
- Young Citizen of the Year Award – Senior; and
- Community Group or Event Award.

Nominations closed on 30 November and three nominations were received as follows:

- Citizen of the Year Award (x 2);
- Young Citizen of the Year Award – Youth;
- Young Citizen of the Year Award – Senior; and
- Community Group or Event Award (x 1).

The closing date for the selected nominations to be lodged with the Australia Day Council of WA is 8 December 2017 and presentations are made on 26 January 2018 (Australia Day).

COMMENT

As nominations have been received for the abovementioned Awards, it is recommended that Council continue with the practice adopted last year and appoint a small selection panel to select the preferred award recipients. This will ensure a suitable level of governance is applied to the assessment process.

In order to provide a consistent and timely process for future Australia Day Awards, it is suggested that the Selection Panel remain appointed for the term of current Councillors, and its membership be reviewed by Council at the meeting following the biennial elections where all other Councillor appointments are made.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Section 3.1 (General function) of the Local Government Act states that the general function of a local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council Policy 1.6 (Australia Day WA Citizen of the Year Awards) outlines the process and assessment matrix of these awards. A copy of the Policy is attached.

FINANCIAL IMPLICATIONS

Whilst there will be minor internal operational costs incurred, there are no significant financial implications.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

Item 10.2.1

That Council –

1. Appoint an *Australia Day Awards Selection Panel* comprising Crs and to consider and select the recipients of the 2018 and the 2019 Australia Day Citizen of the Year Awards; and
2. List this *Australia Day Awards Selection Panel* in the agenda of the Council Meeting following the 2019 biennial elections, for re-appointment of Councillor representatives.

10.2.2 CARNAMAH CARAVAN PARK UPGRADE

| | |
|-------------------------|--|
| Applicant: | N/A |
| Location / Address: | Carnamah Caravan Park, King Street, CARNAMAH |
| File Ref: | ADM0123 |
| Disclosure of Interest: | Nil |
| Date: | 14 November 2017 |
| Author: | Chief Executive Officer |
| Attachments: | 10.2.2 – Indicative drainage plan |

SUMMARY

The 2017/18 budget includes an allocation of \$80,000 for the refurbishment of the Carnamah Caravan Park.

A study has been undertaken in an effort to prioritise works into legislatively required, risk based, and “nice to have” refurbishment/upgrade segments.

This report provides details of the issues considered and the prioritised works suggested, and recommends a staged approach be taken to ensure the overall project remains within budget limitations.

BACKGROUND

The Carnamah Caravan Park is in need of some refurbishment attention to ensure it continues to present in a suitably positive way to Carnamah’s visitors.

The Caravan Park provides a good standard facility and whilst Carnamah in itself is not a “tourism destination” for most tourists, caravan park numbers are very good in the winter/spring time, during our wildflower season. Attempts are being made to attract more visitors through, for example, summer discounting and investigations are also being progressed to consider gift vouchers for Carnamah and Eneabba caravan park visitors, but the physical appearance and operations of the area are also important and need to be maintained to a good quality so it will maximise the chances of the facility being frequented by more tourists.

Council allocated \$80,000 in the 2017/18 budget to undertake refurbishment works and to establish the most beneficial way to allocate that funding a study was conducted so that a priority listing could be established. The assessment was based largely around the requirements of the Western Australian Caravan Parks and Camping Grounds Regulations 1997 and findings are as outlined below -

General

- A portion of the legislation is not applicable as it pertains only to nature based parks.

Position of caravans, annexes and camps

- The caravan park currently has a ‘cluster’ type layout and additional ‘drive through’ sites for very long vehicles. The cluster sites have one-way roads around each

cluster. These sites are not well demarcated and so are difficult for a driver to discern.

Roads and parking

- Upon entering the caravan park it may not be immediately apparent to the driver where to go in terms of parking and reporting to the reception area.
- It is not clear which roads are one-way roads and which are two-way roads.
- Roads are not clearly differentiated from caravan stands.

Recreational Areas

- The park does not have recreational facilities as described in the legislation, however guests generally use the kitchen area as a recreational area and older children often use the neighbouring oval and open space to recreate (there is direct access to the open space and oval from the caravan park). Few guests have visited the caravan park with young children in the past.

Ablution and toilet facilities

- Doors to showers and toilets open inward. The requirement is for doors to open outward or be easily removed in case of an emergency. The doors require maintenance in any event and so this would be a suitable time to make the required adjustments.
- Facilities do not sufficiently cater for guests in wheelchairs. The baby bath, hand basins, power points and napkin disposal units are not within reach of a wheelchair user.
- Sink plugs are not permanently available at basins as they have historically been “tourism trophies” (guests need to therefore request them from the manager).
- Towel rails or hooks, mirrors and shelving are not available at hand basins (or are not accessible to guests in wheelchairs).

Laundry facilities

- Cold water laundry facilities are available. Should guests require hot water they are required to contact the manager who can connect the hot water supply.
- Sink plugs are not permanently available at laundry basins/troughs. Guests need to request them from the manager.
- A slop hopper (often used to pre-wash cloth nappies) is not available although the manager highlights that the typical guest no longer requires such a facility.

Fire fighting

- Fire hose reels currently reach all stands, but there is a question as to whether the water pressure will be adequate for fire fighting purposes.

Electricity

- Long stay sites ideally require a separate meter to record electricity usage.

Telephones

- The requirement is for at least one telephone to be available at all times for the use for guests at the facility. This is currently not in place. Widespread use of mobile phones may be perceived as rendering this requirement redundant, but it is noted that

not all mobile phone networks have coverage in Carnamah and that the lack of access to a telephone could have serious results in the case of an emergency.

- Long stay sites are required to have telephone connections available. There is currently only one working connection point.

Solid fuel fires

- The regulations state that solid fuel fires can only be made in areas designated for this purpose. Some guests have enquired about such a facility in the past but it is not a specific requirement that such a facility be provided.

Drainage

- Storm-water enters the site mostly from the east and drains towards the north west of the caravan park.
- The table drains adjacent to the road located on the southern boundary of the caravan park are silted up and this can result in storm-water entering the caravan park at the point of the access road.
- Storm-water flowing on site at the northern end of the caravan park has been eroding existing batters.
- Between the office and the caretaker's property there is a concrete footpath with an opening to let storm-water through. A table drain runs east to west at this location. During a storm event, damming occurs at this point. The table drain ends at the north western corner of the property and needs to be directed off the property.

From the above findings a prioritised listing of suggested actions is proposed (based largely on operational/safety considerations) namely -

| Issue | Recommended Action | Priority |
|---|---|----------------------------|
| Poorly demarcated roads around caravan 'cluster' sites and roads not clearly differentiated from stand sites. | Raise the stand areas and use mountable kerb as edging | Medium |
| Car park | Signage | Low (but easily addressed) |
| Recreational facilities (including solid fuel fires) | A designated fire pit for solid fuel fires with appropriate seating nearby could be provided. This would ideally be in close proximity to the camp kitchen and would be functional as recreational space for the current typical guest. It may however not be practical to install a costly playground for young children especially as few guests have visited the caravan park with young children in the past. | Low |
| Wheelchair friendly facilities | May require more in-depth assessment, but practical adjustments may suffice via the installation of a lowered basin with the required mirror, towels hooks and napkin bin. | Medium |

| | | |
|--|--|----------------------------|
| | | |
| Plugs for basins and hot water for laundry | Signage informing guests that plugs and hot water are available upon request. | Low (but easily addressed) |
| Slop hopper | Installation if required. | Low |
| Fire fighting | Water pressure (including consistency) and other fire fighting equipment needs to be checked for compliance by a competent person in the field. Adjustments/improvements need to then be considered. | High |
| Metered electricity for long stay sites | Separate meters to be installed. | Low |
| Telephone connection for long stay sites | Existing connections to be repaired. | Low |
| Telephone – minimum of one required at all times | To be installed (or alternative solution to be considered). | Medium |
| Drainage (see plan attached) | Installation of a cut off drain to the east and north of the site directing storm-water round the caravan park (Figure 1 – pink lines); Installation of a table drain from the north west corner next to the sports grounds and directing water to the north and away from the caravan park (Figure 1 – pink lines); Shaping the existing table drain on site to tie in with the above (Figure 1 – green line); Construction of a rock pitched spillway to accommodate flow on site over the batter and into the table drain – preventing erosion (Figure 1 – brown square); Kerbing - assisting in directing stormwater (Figure 1 – yellow lines); Enlarge the opening underneath the footpath to the caretaker’s property where it crosses the table drain and causes ponding (Figure 1 – green circle); and Maintenance of the table drain next to the road located to the south of the caravan park (Figure 1 – blue lines). | Medium |

COMMENT

The survey was undertaken to ensure that the legislative requirements and other expected standards of operating a caravan park were being met (and in the main they are).

The prioritised listing provides a good guide as to how best to allocate the budgeted funds and it is suggested that the priority hierarchy be followed. The Shire has its own equipment and labour and can undertake the civil works like drainage, however the current works program of the Shire is already committed and so that particular work at the Caravan Park site might need to be delayed until mid 2018 or possibly even later.

CONSULTATION

GHD Pty Ltd (Consultants)

Ian Crawford-Ferguson (Caretaker - Carnamah Caravan Park)

STATUTORY ENVIRONMENT

Western Australian Caravan Parks and Camping Grounds Regulations 1997.

STRATEGIC IMPLICATIONS

The Community Strategic Plan includes a Tourism area “*to promote and develop a sustainable tourism industry in the Shire of Carnamah*”, and the action to “*continue to improve the Carnamah Caravan Park and Eneabba Short Stay Facility to cater for changing demand in the accommodation industry*”. The Corporate Business Plan compliments this with a similar action.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2017/18 budget includes an allocation of \$80,000 for the project.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

Item: 10.2.2

That Council –

1. Notes the listing of refurbishment items for the Carnamah Caravan Park;
2. Supports in the first instance, the undertaking of the higher priority works (vis. fire fighting; shower and toilet doors; and wheelchair friendly facilities) being progressed during the current financial year and within the current budget allocation; and
3. Supports in the second instance, the undertaking of the other works (vis. roads and drainage, signage, metered electricity and telephone connections, etc) subject to remaining available budget funds and also, civil drainage works being largely undertaken by shire equipment/human resources (even if that results in a delay to those works commencing for several months).

**10.2.3 ENEABBA LANDFILL SITE – RESPONSE TO PRELIMINARY REPORT
(DEPARTMENT OF ENVIRONMENTAL REGULATION PERMIT
APPLICATION NO 7606/1)**

| | |
|-------------------------|--|
| Applicant: | Shire of Carnamah |
| Location / Address: | Eneabba Refuse Site |
| File Ref: | ADM0269 |
| Disclosure of Interest: | Nil |
| Date: | 30 November 2017 |
| Author: | Chief Executive Officer |
| Attachments: | 10.2.3 – Response to Preliminary Report – Department of Environmental Regulation |

SUMMARY

The Shire is progressing the expansion of the Eneabba Landfill Site and the current issue requiring attention is the response to the Department of Environmental (DoE) Regulation’s Preliminary Report (Permit Application No. 7606/1).

This report supports the consultant’s proposal, which is that the Shire will be required to provide an offset arrangement to accommodate the Carnaby’s Cockatoo.

BACKGROUND

This is a very longstanding issue with the negotiations for the purchase of this site, by the Shire of Carnamah from Iluka Resources, having commentary from March 2007.

The current issue is the need to lodge a response to the Department of Environmental (DoE) Regulation’s Preliminary Report (Permit Application No. 7606/1).

The Shire’s response to the DoE’s report has been prepared by our consultant, Mr Donald Williams (Williams & Son of Badgingarra) who has been handling the environmental process for the last several years.

Specifically, the Shire is required to respond to the following DoE queries –

1. Native Vegetation should not be cleared if it comprises a high level of biological diversity. Also, native vegetation should not be cleared if it includes, or is necessary for the continued existence of, rare flora; and
2. Native vegetation should not be cleared if it compromises the whole or part of, or is necessary for the maintenance of, a significant habitat for fauna indigenous to Western Australia.

Mr Williams makes the following suggestions to address the DoE issues –

1. It is noted that the surrounding area has a large number of threatened species. Also, a large number of priority species. These certainly deserve the respect required. When

closed, the old adjoining landfill site should be rehabilitated to encourage the survival of the local provenance species; and

2. There is a distinct possibility of establishing some of the local Carnaby's cockatoo (*Calyptorhynchus latirostris*) food source species on non-vegetated areas nearby. All the Hakea species listed as well as the range of Banksias listed could provide a greater food source in time than that on the proposed site. These food species could be propagated in an accredited nursery with seed collected locally to ensure that local provenance species are utilised. This project could use cleared land that is in the control of the Carnamah Shire.

COMMENT

The Eneabba Landfill Site cannot be expanded without meeting all of the required environmental demands of the Department of Environmental Regulation, and the consultant's view is that if the Shire agrees to rehabilitate the old tip and offers a Carnaby's Cockatoo offset, that may be sufficient to secure that approval.

CONSULTATION

Mr Donald Williams (Williams & Son of Badgingarra)

STATUTORY ENVIRONMENT

Environmental Protection Act 1986.

STRATEGIC IMPLICATIONS

The Strategic Community Plan 2027 includes at Objective 2, *"To provide sustainable management of resources and the protection and enhancement of biodiversity, land, air and water. And the action "to identify future development and ongoing maintenance requirements at Shire waste disposal sites"*.

Also, the action under the heading of "Remnant Vegetation, Wildlife Habitat Identification & Protection" to:

1. *Effectively manage reserves under Council's controls including road reserves.*
2. *Encourage awareness and appreciation of the district's biodiversity and promote the community's involvement in its conservation.*
3. *Promote natural resources management that improves productivity and safeguards the welfare of future generations."*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There will be costs associated with the establishment of an offset. It is assumed the land can be secured without cost by locating some cleared Shire of Carnamah land; the collecting of local seeds will need to be undertaken by contractors, but possibly with the support of the Eneabba School; contractors will be required to germinate the hakea and banksia plants; Williams & Son will need to remain to continue with its environmental coordination.

An allocation of perhaps \$10,000 should be sufficient for this purpose it is hoped.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

Item: 10.2.3

That Council –

1. Note and endorse the attached Response to Preliminary Report (Department of Environmental Regulation Permit Application No. 7606/1), including the response positions of –
 - (a) Rehabilitating the old adjoining landfill site when it is closed; and
 - (b) Establishing some of the local Carnaby's cockatoo food source species on non-vegetated areas nearby, and preferably on cleared land that is in the control of the Carnamah Shire.
2. Authorise the CEO to refer the attached response to the Department of Environmental Regulation.

10.2.4 BUILDING BETTER REGIONS FUND APPLICATION – HIGH SPEED FIXED WIRELESS SERVICES TO CARNAMAH AND ENEABBA

| | |
|-------------------------|-------------------------|
| Applicant: | Shire of Coorow |
| Location / Address: | N/A |
| File Ref: | ADM0067 |
| Disclosure of Interest: | Nil |
| Date: | 25 November 2017 |
| Author: | Chief Executive Officer |
| Attachments: | Nil |

SUMMARY

The Shire of Coorow invites the Shire of Carnamah to join with it in an application to the Building Better Regions Funds (BBRF) to establish high speed fixed wireless services to our towns. The service would be superior to other retail options available to local businesses and the community, but requires a cash contribution of \$5,000 per town, if Council wished to participate.

This report concludes that the cost is worth the benefits that will be gained, and recommends that Council join with the Shire of Coorow in this venture.

BACKGROUND

The Shire of Coorow is proposing to apply for BBRF to establish a high speed fixed wireless services delivered to its Coorow community and has invited other local governments to also participate if they wish.

The proposal is to provide up to 100Mbps fixed wireless services via a private carrier, which would be superior to anything else available in our area. Such a facility would have the potential to afford greater capacity to deliver more efficient business, medical, educational, economic and community development programs and services.

If several towns (e.g. Coorow, Carnamah, and Three Springs) were to join together on the project, it will make for a more competitive funding application (through either BBRF or for some future Agricultural based telecoms funding) and a more cost effective build.

As the next round of the BBRF closes on 19 December, the Shire of Coorow would like an indication as soon as practical, as to whether Carnamah has an interest in participation.

COMMENT

Internet speeds are important and always a topic of discussion where digital information transfer forms part of your business or private activities. They can even be the deal breaker of a new business start-up in some locations. Internet speeds are also more likely to be important for the younger generations, who are more inclined to want to use high volume/high speed digital web based applications. In short, kids and businesses need it, but the rest of the community can probably be adequately supplied with either the existing land line system, or by moving to the faster NBN's Sky-muster Satellite service.

The proposal outlined by Coorow will in all likelihood, work very well for our two town-sites, but the question does need to be asked “*Why isn’t NBN’s SkyMuster Satellite System acceptably accommodating that need already*”? The answer in short is that the satellite servicing our area is already operational and cannot once launched, be upgraded. It has a remaining life of approximately 10 years, so improving speeds and capacities are limited to the existing embedded satellite technology.

With an expected 10 years of arguably “sub-optimal” service levels through the *SkyMuster* system, it does enable Council to justify a stand-alone service such as that suggested by the Shire of Coorow, because the community will benefit with higher quality service levels for a life of 10 years, possibly more. Justifying \$10,000 for such an initiative therefore converts to an annualised cost of just over \$1,000pa in total (or \$500 each per annum for Eneabba and Carnamah).

The service operates on “line of sight” so will be available to any property that can see the tower the private carrier service equipment is attached to. It might be possible to locate the service on for example, the existing Carnamah television tower, which is located on a local high point and would therefore enable nearby farming properties to also access the service.

We can alternatively advise the Shire of Coorow that we are satisfied to operate with the existing land line and/or NBN’s SkyMuster Satellite System, and do not wish to be included in the grant application.

CONSULTATION

Shire of Coorow

STATUTORY ENVIRONMENT

Section 3.1 (General function) of the Local Government Act states that the general function of a local government is to provide for the good government of persons in its district.

Section 6.8 (Expenditure from municipal fund not included in annual budget) highlights that a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised for example, in advance and by absolute majority resolution.

STRATEGIC IMPLICATIONS

The Strategic Community Plan 2027 has a Mission Statement “*to maintain and enhance the rural way of life within the Shire of Carnamah*” and a Vision Statement” to “*be a sustainable, progressive, desirable and caring community....*” but there are no specific strategic objectives that relate to wireless/internet/digital activities or initiatives.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

An allocation of \$5,000 per town is required and that is not beyond the capacity of the Shire to fund in 2018/19 if it wishes to proceed. For clarity, this would mean \$10,000 for the Shire if it wished to service both town-sites, Carnamah and Eneabba. No funds are likely to be required until the 2018/19 budget, but the Shire would need to commit to the project funding if the grant was successful.

After capital installation, the cost of the service moves to the retail service provider, who enters into billing arrangements with local customers.

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

Item: 10.2.4

That Council –

1. Agree that a locally provided high speed wireless service would be beneficial to the Eneabba and Carnamah townsites residents and businesses, and to nearby “line of sight” farming households; and
2. Agree to partner with the Shire of Coorow and offer a capital contribution of \$10,000 towards a locally provided high speed wireless service at both Carnamah and Eneabba, to be funded through the 2018/19 financial year budget.

10.3 CONFIDENTIAL REPORTS

10.3.1 MOTION TO CLOSE THE MEETING TO THE PUBLIC: CONSIDERATION OF CONFIDENTIAL REPORTS

| | |
|-------------------------|---------------------------|
| Applicant: | N/A |
| Location / Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | |
| Date: | 1 December 2017 |
| Author: | Executive Support Officer |
| Attachments: | Nil |

BACKGROUND

Items 10.3.2, 10.3.3 and 10.3.4 of the Agenda of 8 December 2017, deals with matters affecting Council, of which the meeting may be closed to the public.

COMMENT

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 5.23 (2) (a) (c) (d) (e) Meetings generally open to the public.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

Item 10.3.1

That the meeting be closed to the public to consider Confidential Items 10.3.2, 10.3.3 and 10.3.4 of the 8 December 2017 Agenda.

10.3.6 MOTION TO RE-OPEN THE MEETING

| | |
|-------------------------|---------------------------|
| Applicant: | N/A |
| Location / Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 1 December 2017 |
| Author: | Executive Support Officer |
| Attachments: | Nil |

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

Item 10.3.6

That the meeting be re-opened to the public.

11. ORDERING THE COMMON SEAL

12. REPORTS OF COMMITTEES AND MEMBERS

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14. NOTICE OF MOTIONS

(For consideration at the following meeting, if given during the meeting)

15. NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL

16. CLOSURE OF MEETING