SHIRE OF CARNAMAH

Ordinary Meeting of Council
19th April 2017

Notice of Meeting

Dear Councillor,

The next Ordinary Meeting of the Carnamah Shire Council is to be held

On: Wednesday 19th April 2017
At: Eneabba Sportsman's Club
Eneabba Drive, Eneabba
Commencing at:3:00pm

.....
W T Atkinson
CHIEF EXECUTIVE OFFICER

AGENDA

Ordinary Meeting of Council

19th April 2017

SHIRE OF CARNAMAH

ORDINARY MEETING OF COUNCIL – 19th APRIL 2017

AGENDA

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(As circulated)

SHIRE OF CARNAMAH

DISCLAIMER

No responsibility is implied or accepted by the Shire of Carnamah for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Carnamah disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Carnamah during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Carnamah.

The Shire of Carnamah advises that anyone who has any application lodged with the Shire of Carnamah shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Carnamah in respect of the application.

Signed: _____

CHIEF EXECUTIVE OFFICER

SHIRE OF CARNAMAH

AGENDA

ORDINARY MEETING OF COUNCIL

To be held in the ENEABBA SPORTMAN'S CLUB, ENEABBA DRIVE, ENEABBA
On WEDNESDAY 19th April 2017
Commencing at 3.00 pm

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1. DECLARATION OF OPENING

2. RECORD OF ATTENDANCE

Present

Apologies

Leave Of Absence (Previously Approved)

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. DISCLOSURE OF INTEREST

7. PETITIONS, DEPUTATIONS AND PRESENTATIONS

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

9. CONFIRMATION OF MINUTES

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD 15th MARCH 2017

As Circulated

VOTING REQUIREMENT
Simple Majority

OFFICER RECOMMENDATION **Item 9.1**

That the Minutes of the Ordinary Meeting of Council held on the 15th March 2017 be accepted as a true and correct record.

10 MANAGEMENT REPORTS

10.1 FINANCE REPORTS

10.1.1 ACCOUNTS FOR PAYMENT

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0075
Disclosure of Interest:	Nil
Date:	10th April 2017
Author:	Deputy Chief Executive Officer
Attachments:	10.1.1 - Cheque & EFT Listing

SUMMARY

Council to confirm the payment of creditors for the period 8th March 2017 to 6th April 2017, in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts paid (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13(1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the provision of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4 *Financial Report*
Local Government (Financial Management) Regulations 1996 -
Section 12 Payments from municipal fund or trust fund;
Section 13 Lists of accounts; and
Section 15 Rounding off figures

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION **Item: 10.1.1**

That payment listed as Attachment 10.1.1. List of Accounts Due and Paid for the period 8th March 2017 to 6th April 2017; and paid by the Chief Executive Officer under delegated authority of Council, or by the Deputy CEO (in the Chief Executive Officer's absence) as delegated by the Chief Executive Officer including:

Manual Municipal cheques:	***022480 – 022483***
Municipal cheques:	***28036 – 28040***
Municipal EFT's:	***10009 – 10092***
Trust Cheques:	***Nil***
Payroll direct debits:	***#18 - #19 - #20***
Municipal Direct Debits	***31/03/2017***

Totalling $583,147.85 be approved and passed for payment.

10.1.2 FINANCIAL REPORTS TO 31st MARCH 2017

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0075
Disclosure of Interest:	Nil
Date:	
Author:	Deputy Chief Executive Officer
Attachments:	10.1.2 Monthly Statement of Financial Activity,

SUMMARY

A Statement of Financial Activity and other supplementary financial information is produced monthly as part of the Council meeting agenda.

BACKGROUND

The attached financial report for the period 1st July 2016 to 31st March 2017 (marked 10.1.2) has been prepared in accordance with the Local Government Financial Management Regulations.

COMMENT

Included with this report is the following:

- Statement of Financial Activity for the period 1st July 2016 to 31st March 2017;
- Summary Rates Trial Balance Report as at 31st March 2017;
- Cash and Investment Listing;
- Debtors Listing:
- Other Supplementary Information;

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulation 34 - *Financial activity statement report — s. 6.4*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION **Item: 10.1.2**

That Council receive the Statement of Financial Activity for the period 1st July 2016 to 31st March 2017; and other supplementary financial information as presented.

10.1.3 ADOPTION OF 2016/2017 BUDGET REVIEW

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0167
Disclosure of Interest:	Nil
Date:	30th March 2017
Author:	Deputy Chief Executive Officer
Attachments:	10.1.3 – Budget Review Report

SUMMARY

To consider and adopt the Budget Review as presented in the Statement of Financial Activity for the period 1st July 2016 to 28th February 2017.

BACKGROUND

A Statement of Financial Activity incorporating year to date budget variations and forecasts to 30th June 2017 for the period ending 28th February 2017 is presented for Council consideration. The *Local Government (Financial Management) Regulations 1996*, regulation 33A as amended, requires that local governments conduct a budget review between 1st January and 31st of March in each financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

COMMENT

The Budget Review has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. Council adopted 10% as the materiality variance to be used in the Statements of Financial Activity and the annual Budget Review.

CONSULTATION

Chief Executive Officer
Manager of Works and Services

STATUTORY ENVIRONMENT

Regulation 33A of the *Local Government (Financial Management) Regulations 1996*.

POLICY IMPLICATIONS

This budget is based on the principles contained in the Strategic Plan and Long Term Financial Plan.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

ABSOLUTE majority

OFFICER RECOMMENDATION	**Item: 10.1.3**
That Council adopt the Budget Review for the period 1st July 2016 to 28th February 2017 as presented.	

10.1.4 AMENDMENTS TO THE 2016/2017 BUDGET

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0167
Disclosure of Interest:	Nil
Date:	30th March 2017
Author:	Deputy Chief Executive Officer
Attachments:	Nil

BACKGROUND

The *Local Government (Financial Management) Regulations 1996*, regulation 33A as amended, requires that local governments conduct a budget review between 1st January and 31st March in each financial year.

COMMENT

The review has now been completed and shows a forecast surplus of $299,467 as at 30th June 2017.

The predicted carryover variance (totalling $153,667) comprise the following projects that, for one reason or another, have been deferred to the 2017/2018 financial year:

- Fencing of the extension to the Carnamah Refuse site,
- Fencing of the extension to the Eneabba Refuse site,
- Fencing the drying bed at the Carnamah Liquid Waste Facility,
- Repainting of the Carnamah Swimming Pool bowl.

The balance of the forecast surplus ($145,800) has resulted from either:

- An increase in operating revenue/decrease in operating expenses ($111,600)
- A reduction in capital expenditure greater than the reduction in non-operating grants ($34,200)

It is recommended that the balance of the forecast surplus be allocated as below:

(a) The grant of $32,000 already received for the painting of the pool bowl be transferred to the Carnamah Pool Reserve Fund.

(b) That $100,000 of the forecast surplus be transferred to the Roadworks Reserve to offset the financial impact of Councils' matching requirement under the WANDRRA guidelines for flood damage repairs.

(c) That the 2016/2017 budget be amended to allow for the purchase of a Kawasaki FX850 60" wide cut ride-on lawn mower at a cost of $16,558.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.8

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

ABSOLUTE majority

OFFICER RECOMMENDATION **Item: 10.1.4**

That Council notes and amends the 2016/2017 budget as follows:

(a) Transferring $100,000 of the forecast surplus into the Roadworks Reserve.

(b) Provision for the purchase of a Kawasaki FX850 60" wide cut ride-on lawn mower at a cost of $16,558.

(c) The Community Pool Revitalisation Program grant of $32,000 for the 2016/2017 financial year be placed in the Carnamah Pool Reserve.

10.1.5 DEBTOR FOR WRITE-OFF

Applicant:	Sandra Whitmarsh
Location / Address:	4 King Street, Eneabba
File Ref:	ADM0076
Disclosure of Interest:	Nil
Date:	31st March 2017
Author:	Deputy Chief Executive Officer
Attachments:	Nil

SUMMARY

This report recommends that Council deny the request from the applicant to write-off the outstanding balance of the debt totalling $233.45.

BACKGROUND

The debt is as follows:

Debtor #	Date	Description	Amount
1134	15/03/17	Supply and delivery of sand and blue metal	$233.45

COMMENT

The Debtor claims that they were quoted $17.00 per m^3 for both sand and blue metal delivered to the property.

Councils' adopted fees and charges for 2016/2017 clearly states:

Sand $11.20 per m^3 plus delivery

Gravel $16.75 per m^3 plus delivery

Enquiries with Council staff have indicated that the Debtors were advised of the correct fee and that as delivery costs would be based on the number of man hours and plant hours taken to deliver the material that an exact value couldn't be given.

The Debtor has paid $100.00 and has requested the remaining amount of $233.45 be written off.

CONSULTATION

All Council administration staff

STATUTORY ENVIRONMENT

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money;

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money,

which is owed to the local government.

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

If the debt was written off it would have a negligible impact on Councils' financial position.

VOTING REQUIREMENT

ABSOLUTE majority

OFFICER RECOMMENDATION **Item: 10.2.1**

That Council denies the request to write-off the outstanding balance of $233.45

10.2 ADMINISTRATION REPORTS

10.2.1 WITHDRAWAL FROM 'MEMORANDUM OF UNDERSTANDING' GOVERNING THE PROVISION OF A COMMUNITY EMERGENCY SERVICES OFFICER

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0030
Disclosure of Interest:	Nil
Date:	22nd March 2017
Author:	Chief Executive Officer
Attachments:	Nil

SUMMARY

This report recommends that the action taken to terminate the Shire of Carnamahs' participation in the MOU governing the provision of a Community Emergency Services Manager between DFES and the Shires of Irwin, Carnamah and Coorow be endorsed.

BACKGROUND

In December 2016, Council resolved:

- ***That Council consider creating the position of Emergency Services and Ranger Services Officer, subject to costs of the position being able to be accommodated in the 2017/18 Financial Year Budget and in subsequent budgets.***

- ***That discussions be progressed with the Shires of Three Springs and Mingenew to explore the possibility of those Shires purchasing some of the time of an Emergency and Ranger Services Officer, should one be engaged by the Shire of Carnamah.***

The Shires of Three Springs and Mingenew have confirmed that they will purchase the services of an Emergency and Ranger Services Officer, should one be engaged by the Shire of Carnamah.

COMMENT

It is intended to advertise the position of Emergency and Ranger Services Officer in the near future. A letter has been sent to DFES and the Shires of Irwin and Coorow, advising that the Shire of Carnamah will be withdrawing from the MOU governing the provision of a Community Emergency Services Manager, effective from the 30th of June 2017.

CONSULTATION

Cr Merle Isbister – President, Shire of Carnamah
CEO's – Shire of Three Springs and Shire of Mingenew
Acting District Officer – DFES Midwest Gascoyne

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

The proposed arrangements to employ an Emergency and Ranger Services Officer should improve the service provision to residents and Bush Fire Brigades within the Shire of Carnamah.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no financial implications associated with withdrawing from the current MOU.

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION **Item: 10.2.1**

That the action taken to terminate the Shire of Carnamahs' participation in the MOU governing the provision of a Community Emergency Services Manager between DFES and the Shires of Irwin, Carnamah and Coorow be endorsed.

10.2.2 UTILISATION OF THE ENEABBA AIRSTRIP AS A WATER BOMBER BASE

Applicant:	Department of Parks and Wildlife
Location / Address:	Eneabba Airstrip
File Ref:	ADM0119
Disclosure of Interest:	Nil
Date:	27th March 2017
Author:	Chief Executive Officer
Attachments:	10.2.2 – Letter from DPaW

SUMMARY

The report recommends that Council support this proposal in principle, however, suggests that a solar powered bore and pump be installed at the Eneabba airstrip as an integral part of the project, to more effectively provide water to the tank/s to be placed at the site.

BACKGROUND

The Departments of Parks and Wildlife, and Fire and Emergency Services, are seeking support from their respective aviation branches to fund water tanks and infrastructure at the Eneabba airstrip to enable water bombers to access water during emergency bushfire events.

Support requested from the Shire of Carnamah comprises:

- Provision of site works for the installation of a water tank and associated infrastructure;
- Initial filling of tank and refilling of the tank after bushfire events;
- Seeking support from the Eneabba SES to accommodate water bomber refilling equipment at the Eneabba base;
- Seeking support from Eneabba SES volunteers and other volunteers to assist with water bomber refilling operations.

COMMENT

Eneabba is particularly vulnerable to the threat of bushfires due to the large area of reserve land in the area and the frequency of lightning strikes which often trigger bushfire emergencies.

There is a logistical problem with respect to the Shire being required to fill and refill the proposed tank/s at the airstrip. It is understood that the tank/s will have a capacity of approximately 200 kilolitres. The Shires water tanker has a capacity of 20 kilolitres. The refilling of the tank/s would take several days. In addition, the water tanker plays an integral role in the Shires road construction and maintenance operations and is often located upwards of 70 kilometres from Eneabba. The deployment of the water tanker for several days in filling up the tank/s could be potentially disruptive to the Shires work program.

In discussion with the Manager of Works and Services, it has been ascertained that there is readily available groundwater where the Eneabba airstrip is situated. The suggestion is made that a solar operated bore and pump could be installed to service the proposed water tank/s which would be a far more efficient and reliable option than carting water to replenish the tank/s. It is further suggested that the solar operated bore and pump be built in to the proposal to establish the Eneabba airstrip as a water bomber base.

The Shire would be able to provide the other requested level of support.

CONSULTATION

Mr Isaac Hatch – Department of Parks and Wildlife
Manager of Works and Services

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

Refilling facilities at the Eneabba airstrip will provide a significant resource in firefighting operations in the region.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

To be determined, however, could be accommodated in the Shires 2017/2018 Financial Year Budget.

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION **Item: 10.2.2**

That Council support this proposal in principle, however, suggests that a solar powered bore and pump be installed at the Eneabba airstrip as an integral part of the project, to more efficiently provide water to the tank/s to be placed at the site.

10.2.3 MOSQUITO FOGGING OPERATIONS

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0223
Disclosure of Interest:	Nil
Date:	3rd April 2017
Author:	Chief Executive Officer
Attachments:	10.2.3 – Mosquito Control Notice

SUMMARY

This report recommends that the Shire discontinue mosquito fogging operations and to provide paraffin to residents to encourage the control of mosquito breeding sites.

BACKGROUND

For several years, the Shire has carried out mosquito fogging operations in the townsites of Carnamah and Eneabba on a seasonal basis. There has been a wide divergence of opinion as to whether this practice is effective and whether it is environmentally responsible. The costs of the insecticide now approved for use has risen significantly to the point that it now warrants an assessment of whether this practice should be continued.

COMMENT

The following information has been provided by the Manager of Works and Services after researching what insecticide should now be used.

The insecticide costs $220 per litre. In Carnamah, this equates to $10,700 per fogging session. It is recommended that a minimum of 5 fogging sessions should be carried out to effectively break the 21 day cycle of mosquito breeding, therefore costing $53,500 to fog Carnamah for insecticide alone. To this, must be added, the cost of wages (overtime) and vehicle and equipment costs. The cost of carrying out fogging in Eneabba would be approximately half ($26,750) that of Carnamah.

There are a number of other issues apart from costs which need to be considered, including the following:

- It is not cost effective;
- It is contact specific in that it kills many insects it comes into contact with, including beneficial insects. It does this by affecting the central nervous system;
- The reduction of insects disrupts the food availability for birds;
- The effects do not last long in controlling mosquitoes;

- It leaves a chemical residue on home grown fruit and vegetables which can be ingested if these are consumed without being thoroughly washed beforehand;
- It may exacerbate problems for people with respiratory and cardio vascular conditions;
- Some people are not in favour of fogging, however have no choice but to sustain it when it is carried out;
- Mosquitoes travel up to 7 kilometres in their short lifespan which means that even if the town is fogged, it is subject to invasion from mosquitoes living some distance away (lakes, dams, etc);
- Several mosquito "hotspots" in the South West (ie: Mandurah and Capel) have ceased fogging due to downsides outweighing benefits;
- Fogging is not likely to reach mosquitoes living in rainwater tanks and septic tanks/leach drain systems;
- As often as not complaints are not about mosquitoes, but about tiny midges which irritate the skin resulting in itchy bumps.

There will be some community resistance to the cessation of mosquito fogging operations and if the recommendation to this report is adopt4ed, then the reasons for Council taking this decision should be conveyed via the local newsletter.

The Shire could also meet the cost of making available (1 litre) bottles of paraffin to the occupants of dwellings in the townsites. Half of the paraffin could be flushed down toilets to treat septic tanks and leach drains, and the remainder poured into rainwater tanks to kill mosquito larvae and to prevent further breeding for a time. The cost per litre is approximately $4.00 and this could be dispensed (within reason) on demand to the occupants of dwellings. An annual budget allocation of $3,000 should easily accommodate demand. This would also encourage residents to take responsibility for helping to reduce the number of mosquitoes on their properties.

CONSULTATION

Manager Works and Services (who has sought industry advice on insecticides)
Mr Graham Doust – Proprietor of Doust Agri Services

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The annual cost of seasonally fogging mosquitoes (if carried out in accordance with instructions/recommendations) could now be expected to be in the order of $95,000 per annum. The distribution of paraffin to Shire residents on demand would be in the vicinity of $3,000 per annum.

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION **Item: 10.2.3**

1. ***That the Shire discontinue mosquito fogging operations.***

2. ***That the Shire meet the cost of providing paraffin to Shire residents, on demand, to assist in controlling the breeding of mosquitoes.***

10.2.4 APPLICATION FOR RATES EXEMPTION – MURCHISON REGION ABORIGINAL CORPORATION

Applicant:	Murchison Region Aboriginal Corporation
Location / Address:	19 Railway Avenue, Carnamah
File Ref:	ADM0034 / A123
Disclosure of Interest:	Nil
Date:	22nd March 2017
Author:	Chief Executive Officer
Attachments:	10.2.4 – Letter

SUMMARY

This report recommends that, as Council does not concur that there is an error in the rate records, with respect to the property located at Lot 24 Railway Avenue, Carnamah, the objection to the payment of rates on this property be disallowed.

BACKGROUND

The Murchison Region Aboriginal Corporation (MRAC) has applied to have its residential property at Lot 24 Railway Avenue, Carnamah, exempted from rates. It is objecting to the payment of rates on the ground that there is an error in the rate records, as the property does not constitute rateable land and it is used exclusively for charitable purposes.

COMMENT

The claim that the property is used exclusively for charitable purposes is on the basis that the house is rented to people of Aboriginal descent who are either on a low income, and/or are the recipients of Centrelink benefits.

Whilst the MRAC has been registered as a registered charity, it does not necessarily follow that all of its activities are of a charitable nature. In this case, there is an argument that the organisation is receiving rental income from the property which makes it a commercial enterprise. Additionally, the occupants of the property have access to a wide range of services that the Shire provides to the community which are funded in part by all ratepayers.

If rates were to be waived for any one property owner, this would leave a shortfall in funding capacity for the Shire to deliver services. This shortfall would have to be picked up by other property owners, many of whom fall into low income or not for profit categories.

CONSULTATION

DCEO

STATUTORY ENVIRONMENT

Local Government Act 1995 – s 6.76(i)(a)(ii) –

Grounds of objection

(1) A person may, in accordance with this section, object to the rate records of a local government on the ground –

(a) that there is an error in the rate record:

(i) with respect to the identity of the owner or occupier of any land; or
(ii) on the basis that the land or part of the land is not rateable land;

Local Government Act 1995 – s 6.26 (2) (g)

The following land is not rateable land:
land used exclusively for charitable purposes

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION **Item: 10.2.4**

That, as Council does not concur that there is an error in the rate records with respect to the property located at Lot 24 Railway Avenue, Carnamah, the objection to the payment of rates on this property be disallowed.

10.2.5 APPOINTMENT OF VOTING DELEGATES TO THE ANNUAL GENERAL MEETING OF THE WA LOCAL GOVERNMENT ASSOCIATION

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0059
Disclosure of Interest:	Nil
Date:	10th April 2017
Author:	Chief Executive Officer
Attachments:	10.2.5 – Notice of AGM – WA Local Government Association

SUMMARY

The Annual General Meeting of the WA Local Government Association will be held on Wednesday the 2nd of August 2017, the first day of this years' Local Government Convention. Each member Council may nominate two voting delegates and two proxy delegates.

BACKGROUND

Delegates may be elected members or serving officers. It is preferable that voting delegates are elected members.

Councillors wishing to attend this event are invited to advise the Executive Support Officer before Wednesday 17th May 2017 in order that registrations may be organised. In recent years, Councillors attending the convention have been accommodated at the Windsor Lodge in Como, which is a short bus ride away from the Perth Convention Centre. Unless attendees indicate a preference for alternative accommodation, bookings will again be made for those requiring accommodation, at the Windsor Lodge.

CONSULTATION

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Sufficient budget provision will be made to cover the cost of delegates attending.

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION	**Item: 10.2.5**
That Councillors …… and …… be registered as voting delegates for the WA Local Government Association 2017 Annual General Meeting and that Councillors …… and …… be nominated as the proxy delegates.	

10.2.6 REQUEST FOR THE SHIRE OF CARNAMAH TO PREPARE AND CIRCULATE A PETITION WITH RESPECT TO: *"TEN YEAR EDUCATION AND TRAINING PLAN FOR THE MORAWA SHIRE AND THE WIDER NORTH MIDLANDS REGION"*

Applicant:	Mrs Colleen Bennier
Location / Address:	N/A
File Ref:	ADM0277
Disclosure of Interest:	Nil
Date:	10th April 2017
Author:	Chief Executive Officer
Attachments:	10.2.6(a) "*Ten Year Education and Training Plan for the Morawa Shire and the Wider North Midlands Region*" 10.2.6(b) Examples of survey questions

SUMMARY

This report recommends that Council meet the intention of the applicant for a petition to be prepared and circulated to help gauge community opinion on the "*Ten Year Education and Training Plan for the Morawa Shire and the Wider North Midlands Region"* by way of a community survey in which people may convey their viewpoints on this matter. It additionally recommends that Council host a community meeting in the Council Chambers at 2.00pm on Wednesday 17th May 2017 (an hour before its Ordinary Meeting of Council) to allow people to express their viewpoints on the Plan. A summary of comments made will then be sent to the Mid West Development Commission along with a copy of submissions received and results of a petition on this matter.

BACKGROUND

Council at its meeting on the 15th of February 2017, resolved:

That Council consider the 'Ten Year Education and Training Plan for the Morawa Shire and the Wider North Midlands Region', provide feedback on the Plan, circulate the document to local schools and place the Plan on the Shire website to encourage feedback.

The Plan was placed on the Shire website and in the Shire libraries at Carnamah and Eneabba and Shire residents have been encouraged to forward submissions to the Shire for on-forwarding to the Mid West Development Commission.

During March, Councillors Isbister, Wooltorton and Carnamah District High School Principal, Ms Deirdre Morgan, attended a meeting of the Morawa Education and Training Alliance (MEITA) in Morawa where the Plan was discussed with its authors, Peter and Barbara Browne. The submission period for people wishing to make comment on the Plan was extended to the 30th of April 2017.

At this early stage, it is evident that there is a divergence of viewpoints on the Plan and the extent to which it should be embraced by the Carnamah community. A major issue appears to be whether, or not, the Carnamah District High School should become an *Independent Public School* which is strongly recommended by the authors of the report (Note – apparently this matter has been the subject of local debate twice in recent years and rejected). Another issue is that the *Ten Year Education and Training Plan for the Morawa Shire and Wider North Midlands Region* was initially an initiative of the Shire of Morawa and subsequently taken up with the Mid West Development Commission. It was not an initiative of the Department of Education. It is understood that the Plan is to be presented to the Director General of the Department of Education for consideration.

The applicant has written to the CEO as follows:

> *Could I please ask for Council to run a petition for community consultation regarding the Education and Planning for the North Midlands Region, written for the Morawa Shire Council & the Midwest Development Commission.*
>
> *It really concerns me that if we do not challenge this submission, it will become the future. I personally, would not like to see this happen. We need to protect every facility in our community, and Education is a TOP priority.*
>
> *I am aware that the Shire has agreed to accept submissions on the 10 Year Education Plan, however, am mindful that few people take the time to put pen to paper. Community opinion on this matter would be more accurately gauged if they could simply sign a petition as to whether or not they would support the Plan.*
>
> *I would be grateful if the Shire could prepare a petition to enable people to express their viewpoint on the Plan. I would be happy to have the petition on the counter at the Post Office.*

COMMENT

The applicant makes a valid point in that while few people bother to write a submission, many are willing to sign a petition. The opposite viewpoint could also be argued that some people sign a petition without taking the time to adequately inform themselves about the issue/s involved.

A petition is a vehicle which requests an entity to do (or not to do) something specific. The *Ten Year Education and Training Plan for the Morawa Shire and the Wider North Midlands Region* contains a number of recommendations some of which may be acceptable to some people; and others which may not be. This makes it difficult to frame up a specific petition position encompassing all of the recommendations. A petition question could be as simple as "Do you support the *Ten Year Education and Training Plan for the Morawa Shire and the Wider North Midlands Region* – Yes/No" however, this does not allow the opportunity for

comments or opinions to be expressed across the range of recommendations within the Plan. A petition with a straightforward question as the abovementioned example would be better initiated by a third party rather than the Shire which at this point does not, itself, have a position on the Plan.

In the spirit of generating community input into the Plan, an alternative would be for the Shire to prepare a short community survey with about 6 questions. Some suggested questions which would make up the survey are attached for Councils' consideration. The survey could be accessed at the Shire Offices and Post Offices at both Carnamah and Eneabba and also online. If this course of action is taken, the survey would need to be open until the 8th of May 2017 and the period for submissions would also need to be further extended to that date.

Council also needs to determine whether it wishes to form a position on the Plan or to limit its involvement to forwarding comments, copies of submissions received, and completed petitions to the Mid West Development Commission.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

The Shire of Carnamah Community Strategic Plan 2012-2022 includes a strategy to: Support an appropriate level of education in the Shire from Childcare to Vocational Education Training Programs.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION **Item: 10.2.6**

1. ***That Council meet the intention of the applicant for a petition to be prepared and circulated to help gauge community opinion on the Ten Year Education and Training Plan for the Morawa Shire and the Wider North Midlands Region by way of a community survey in which people may convey their viewpoints on this matter.***

2. ***That Council host a community meeting in the Council Chambers at 2.00pm on Wednesday the 17th of May 2017 (an hour before the Ordinary Meeting of Council) to allow people to express their viewpoints on the Plan.***

10.2.7 ADOPTION OF COUNCIL POLICY MANUAL

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0072
Disclosure of Interest:	Nil
Date:	29th March 2017
Author:	Chief Executive Officer
Attachments:	The proposed Policy Manual was circulated to Councillors during March.

SUMMARY

This report recommends that the updated Shire of Carnamah Policy Manual, as circulated, be adopted.

BACKGROUND

The Shire Policy Manual was presented in draft form for Councils' Ordinary Meeting held on the 15th of February 2017. Council resolved at that meeting:

That Council appraise the draft Policy Manual, as presented, with a view to having the Manual finalised for adoption at its meeting scheduled for the 15th of March 2017.

Council further deferred this item to its meeting scheduled for the 19th of April 2017.

COMMENT

Unless further changes are required, the Policy Manual may now be formally adopted by Council.

CONSULTATION

Executive Support Officer

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION **Item: 10.2.7**

That the updated Shire of Carnamah Policy Manual, as circulated, be adopted and that it be noted that the review process has included the review and adoption of Policy 1.2 – Model Code of Conduct for Elected Members and Staff.

11. ORDERING THE COMMON SEAL

11.1 ORDERING THE COMMON SEAL

Applicant:	N/A
Location / Address:	N/A
File Ref:	ADM0216
Disclosure of Interest:	Nil
Date:	
Author:	Chief Executive Officer
Attachments:	Nil

BACKGROUND

Council has given final approval for the Delegation Register which requires use of the Common Seal.

OFFICER COMMENT

Nil

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Policy 2.7 Shire of Carnamah Common Seal

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION: **Item: 11.1**

That Council endorses the use of the Common Seal on the Delegation Register.

12. REPORTS OF COMMITTEES AND MEMBERS

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14. NOTICE OF MOTIONS

(For consideration at the following meeting, if given during the meeting)

15. NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL

16. CLOSURE OF MEETING