



**UNCONFIRMED MINUTES
SPECIAL COUNCIL MEETING**

21 JULY 2020

Shire of Carnamah

Council Chambers
33-37 Macpherson Street
CARNAMAH



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SPECIAL COUNCIL MEETING COUNCIL CHAMBERS – 2PM

1.0 DECLARATION OF OPENING

The Presiding Member declared the meeting open at 2.05pm and welcomed Elected Members and Staff.

Acknowledgment of Country

The Shire of Carnamah would like to acknowledge the traditional custodians of this and, and pay its respect to local Aboriginal Elders, both past and present.

We also reflect on the spirit of the pioneers who settled this country and developed the land, and the service personnel whose sacrifices have enabled us to enjoy the lifestyle we have become accustomed to.

2.0 RECORD OF ATTENDANCE

2.1 Present

<i>Cr Merle Isbister</i>	<i>Shire President (Presiding Member)</i>
<i>Cr Dwayne Wooltorton</i>	<i>Deputy President</i>
<i>Cr Ian Bowman</i>	
<i>Cr Bruce Chisholm</i>	
<i>Cr Con Kikeros</i>	
<i>Cr Luke Risinger</i>	<i>attending via phone</i>
<i>Vin Fordham Lamont</i>	<i>Chief Executive Officer</i>
<i>Ian Walsh</i>	<i>Deputy Chief Executive Officer</i>
<i>John Skinner</i>	<i>Manager Works and Services</i>
<i>Giulia Stangle</i>	<i>Executive Co-ordinator (Minute Taker)</i>

2.2 Apologies/Absent

Cr Wayne Counsel

2.3 Leave of Absence

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME

Nil

5.0 DISCLOSURE OF INTEREST

5.1 Declaration of Financial Interest and Proximity Interests

Nil

5.2 Declaration of Interest Affecting Impartiality




Nil

6.0 PETITIONS AND DEPUTATIONS

Nil

7.0 MANAGEMENT REPORT

7.1 2020/21 Budget Adoption and Imposition of Rates and Charges

File Code	ADM0167
Author	Ian Walsh – Deputy Chief Executive Officer
Disclosure of Interest	Nil
Attachments	<ol style="list-style-type: none">1. 2020/21 Budget Documents 2. Policy 8.16 - COVID-19 Financial Hardship Policy 3. Policy 8.14 - Materiality For Financial Reporting 

SUMMARY

Each financial year, a budget is prepared and submitted to Council for its consideration. The budget details anticipated income and expenditure for the coming financial year and it has taken into account input from Council's decisions over the last 12 months, and contributions from Councilors and Officers over the same period.

The draft Annual Budget for the year ended 30 June 2021 has now been prepared and is submitted to Council for consideration of formal adoption.

BACKGROUND

The Local Government Act requires every local government to have an approved financial year budget taking into account Council's Corporate Business Plan and the Long Term Financial Plan. The draft Shire of Carnamah Annual Budget for the year ended 30 June 2021 detailing anticipated income and expenditure for the coming year has now been prepared.

COMMENT

The 2020-21 Annual Budget has been formulated including the State Government directive of a zero rate increase for 2020-2021 in response to the COVID-19 Pandemic

The proposed differential rates were approved by Council on 17 June 2020 and advertised for public comment. Council needs to consider any submissions received prior to imposing the proposed 2020/21 differential rates and minimum payments.

No submissions were received. There are still several outstanding invoices and the end of year calculation has yet to be completed. Once this occurs the carried forward surplus may change as a result of 2019-2020 final audit.

CONSULTATION

- Chief Executive Officer
- Manager Works and Services
- Executive Co-ordinator

STATUTORY ENVIRONMENT

Local Government Act 1995	
Section 6.2	Budget to be adopted prior to 31 st August
Section 6.32	Imposition of rates to make up budget deficiency
Section 6.45	Imposition of rates installment administration charge
Section 6.51	Imposition of interest on overdue rates
Section 6.46	Granting of discounts for early payment of rates
Section 6.16	Imposition of Fees and Charges
Section 6.11(3)	Reserve accounts change of purpose and Health Act 2016

STRATEGIC IMPLICATIONS

Civic Leadership Objective 4: Financial Planning and Management -
2. To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The proposed budget for 2019/20 is a balanced budget.

VOTING REQUIREMENT

Absolute Majority

COUNCIL DECISION

RECOMMENDATION

That Council

- 1) Impose in accordance with section 6.32(1)(a)(ii), 6.32(1)(b)(ii) and 6.33(3) of the Local Government Act 1995 and clause 9 of the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, the following differential rates for 2020/21.

Rating Category	Minimum Rate \$	Rate in \$ (c)
GRV Townsite	770.00	15.4852
GRV Rural	380.00	15.4852
GRV Mining	770.00	30.9704
UV Rural & Mining	770.00	1.7496

- 2) In accordance with section 6.34 of the Local Government Act 1995 and Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, the revenue estimated to be yielded by the general rates imposed for the 2020/21 financial year will be not less than 80% and no more than 110% of the 2020/21 Budget expenditure.

- 3) In accordance with section 6.45(3) of the Local Government Act 1995 and clause 13 of the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, an additional charge of \$30 and interest rate of 5.5% applicable to rate and service charge instalment arrangements subject to:
 - a) This additional charge and interest rate cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined as suffering financial hardship as a consequence of the COVID-19 pandemic in accordance with Council Policy 8.16 COVID-19 Financial Hardship Policy
- 4) In accordance with section 6.51(1) of the Local Government Act 1995 and clause 14 of the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, an interest rate of 8.0% applicable to overdue and unpaid rate and service charges subject to:
 - a) This interest rate cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined the Shire of Carnamah as suffering financial hardship as a consequence of the COVID-19 pandemic.
- 5) Note that the advertising required by section 6.16 of the Local Government Act 1995 inviting input into the proposed differential rates was placed in West Australian on Tuesday 23rd June 2020 and that no submissions had been received
- 6) Adopt the draft 2020/21 budget, including fees and charges schedule, as presented in Attachment 1.
- 7) Confirm that no discount is given where rates are paid in full by the due date.
- 8) Reaffirms its Materiality Policy of 10% as per Policy 8.14 – Materiality For Financial Reporting

Moved:
Seconded:

Cr Wooltorton
Cr Kikeros

CARRIED 6/0

8.0 NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL

Nil

9.0 CLOSURE OF MEETING

The Presiding Person declared the meeting closed at 2.08pm.