

20 July 2020



## NOTICE OF MEETING

Dear Councillor,

A Special Meeting of Council will be held at Shire of Carnamah, Council Chambers 33-37 Macpherson Street Carnamah at 2:00pm on Tuesday, 21 July 2020 for the purpose of adopting the Annual Budget for 2020/21.

The attached Agenda is presented for your consideration.



**Vin Fordham Lamont**  
**CHIEF EXECUTIVE OFFICER**

### Please Note

If an Elected Member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior employee (noted in the report) prior to the meeting.



## AGENDA

### SPECIAL COUNCIL MEETING

### 21 JULY 2020

#### ATTENTION/DISCLAIMER

No responsibility is implied or accepted by the Shire of Carnamah for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Carnamah disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Carnamah during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Carnamah.

The Shire of Carnamah advises that anyone who has any application lodged with the Shire of Carnamah shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Carnamah in respect of the application.

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**SPECIAL COUNCIL MEETING  
COUNCIL CHAMBERS – 2PM**

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**1.0 DECLARATION OF OPENING**

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**Acknowledgment of Country**

The Shire of Carnamah would like to acknowledge the traditional custodians of this land, and pay its respect to local Aboriginal Elders, both past and present.

We also reflect on the spirit of the pioneers who settled this country and developed the land, and the service personnel whose sacrifices have enabled us to enjoy the lifestyle we have become accustomed to.

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**2.0 RECORD OF ATTENDANCE**

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**2.1 Present**

**2.2 Apologies**

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**3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

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Nil

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**4.0 PUBLIC QUESTION TIME**

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15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

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**5.0 DISCLOSURE OF INTEREST**

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**5.1 Declaration of Financial Interest and Proximity Interests**

**5.2 Declaration of Interest Affecting Impartiality**

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**6.0 PETITIONS AND DEPUTATIONS**

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## 7.0 MANAGEMENT REPORT

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### 7.1 2020/21 Budget Adoption and Imposition of Rates and Charges

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<b>File Code</b>	ADM0167
<b>Author</b>	Ian Walsh – Deputy Chief Executive Officer
<b>Disclosure of Interest</b>	Nil
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. 2020/21 Budget Documents </li><li>2. Policy 8.16 - COVID-19 Financial Hardship Policy </li><li>3. Policy 8.14 - Materiality For Financial Reporting </li></ol>

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#### SUMMARY

Each financial year, a budget is prepared and submitted to Council for its consideration. The budget details anticipated income and expenditure for the coming financial year and it has taken into account input from Council's decisions over the last 12 months, and contributions from Councilors and Officers over the same period.

The draft Annual Budget for the year ended 30 June 2021 has now been prepared and is submitted to Council for consideration of formal adoption.

#### BACKGROUND

The Local Government Act requires every local government to have an approved financial year budget taking into account Council's Corporate Business Plan and the Long Term Financial Plan. The draft Shire of Carnamah Annual Budget for the year ended 30 June 2021 detailing anticipated income and expenditure for the coming year has now been prepared.

#### COMMENT

The 2020-21 Annual Budget has been formulated including the State Government directive of a zero rate increase for 2020-2021 in response to the COVID-19 Pandemic

The proposed differential rates were approved by Council on 17 June 2020 and advertised for public comment. Council needs to consider any submissions received prior to imposing the proposed 2020/21 differential rates and minimum payments.

No submissions were received.

There are still several outstanding invoices and the end of year calculation has yet to be completed. Once this occurs the carried forward surplus may change as a result of 2019-2020 final audit.

#### CONSULTATION

- Chief Executive Officer

- Manager Works and Services
- Executive Co-ordinator

## STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.2	Budget to be adopted prior to 31 <sup>st</sup> August
Section 6.32	Imposition of rates to make up budget deficiency
Section 6.45	Imposition of rates installment administration charge
Section 6.51	Imposition of interest on overdue rates
Section 6.46	Granting of discounts for early payment of rates
Section 6.16	Imposition of Fees and Charges
Section 6.11(3)	Reserve accounts change of purpose and Health Act 2016

## STRATEGIC IMPLICATIONS

Civic Leadership Objective 4: Financial Planning and Management -

*2. To responsibly manage Council's financial resources to ensure optimum value for money and sustainable asset management*

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

The proposed budget for 2019/20 is a balanced budget.

## VOTING REQUIREMENT

Absolute Majority

## RECOMMENDATION

That Council

- 1) Impose in accordance with section 6.32(1)(a)(ii), 6.32(1)(b)(ii) and 6.33(3) of the Local Government Act 1995 and clause 9 of the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, the following differential rates for 2020/21.

Rating Category	Minimum Rate \$	Rate in \$ (c)
GRV Townsite	770.00	15.4852
GRV Rural	380.00	15.4852
GRV Mining	770.00	30.9704
UV Rural & Mining	770.00	1.7496

- 2) In accordance with section 6.34 of the Local Government Act 1995 and Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, the revenue estimated to be yielded by the general rates imposed for the

2020/21 financial year will be not less than 80% and no more than 110% of the 2020/21 Budget expenditure.

- 3) In accordance with section 6.45(3) of the Local Government Act 1995 and clause 13 of the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, an additional charge of \$30 and interest rate of 5.5% applicable to rate and service charge instalment arrangements subject to:
  - a) This additional charge and interest rate cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined as suffering financial hardship as a consequence of the COVID-19 pandemic in accordance with Council Policy 8.16 COVID-19 Financial Hardship Policy
- 4) In accordance with section 6.51(1) of the Local Government Act 1995 and clause 14 of the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, an interest rate of 8.0% applicable to overdue and unpaid rate and service charges subject to:
  - a) This interest rate cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined the Shire of Carnamah as suffering financial hardship as a consequence of the COVID-19 pandemic.
- 5) Note that the advertising required by section 6.16 of the Local Government Act 1995 inviting input into the proposed differential rates was placed in West Australian on Tuesday 23<sup>rd</sup> June 2020 and that no submissions had been received
- 6) Adopt the draft 2020/21 budget, including fees and charges schedule, as presented in Attachment \*\*.\*
- 7) Confirm that no discount is given where rates are paid in full by the due date.
- 8) Reaffirms its Materiality Policy of 10% as per Policy 8.14 – Materiality For Financial Reporting

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**8.0 NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL**

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**9.0 CLOSURE OF MEETING**

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