

12 June 2020



NOTICE OF MEETING

Dear Councillor,

The next Ordinary Meeting of Council will be held in the Shire of Carnamah, Council Chambers 33-37 Macpherson Street Carnamah at 4:00pm on Wednesday, 17 June 2020.

The attached Agenda is presented for your consideration.

Vin Fordham Lamont
CHIEF EXECUTIVE OFFICER

Please Note

If an Elected Member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior employee (noted in the report) prior to the meeting.



AGENDA ORDINARY COUNCIL MEETING 17 JUNE 2020

ATTENTION/DISCLAIMER

No responsibility is implied or accepted by the Shire of Carnamah for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Carnamah disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Carnamah during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Carnamah.

The Shire of Carnamah advises that anyone who has any application lodged with the Shire of Carnamah shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Carnamah in respect of the application.

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**ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS – 4PM**

1.0 DECLARATION OF OPENING

Acknowledgment of Country

The Shire of Carnamah would like to acknowledge the traditional custodians of this land, and pay its respect to local Aboriginal Elders, both past and present.

We also reflect on the spirit of the pioneers who settled this country and developed the land, and the service personnel whose sacrifices have enabled us to enjoy the lifestyle we have become accustomed to.

2.0 RECORD OF ATTENDANCE

2.1 Present

2.2 Apologies

2.3 Leave of Absence (Previously Approved)

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

5.0 APPLICATION FOR LEAVE OF ABSENCE

6.0 DISCLOSURE OF INTEREST

6.1 Declaration of Financial Interest and Proximity Interests

6.2 Declaration of Interest Affecting Impartiality

7.0 PETITIONS AND DEPUTATIONS

8.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

9.0 CONFIRMATION OF MINUTES


RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Wednesday 20 May 2020 be accepted as a true and correct record.

10.0 MANAGEMENT REPORT

10.1 FINANCE REPORTS

10.1.1 Accounts for Payment

File Code	ADM0076
Author	Ian Walsh, Deputy Chief Executive Officer
Disclosure of Interest	Nil
Attachments	1. Cheque & EFT Listing 

SUMMARY

Council to confirm the payment of creditors for the period 9 May 2020 to 5 June 2020, in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the provision of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4 Financial Report
Local Government (Financial Management) Regulations 1996 -
Section 12 Payments from municipal fund or trust fund;
Section 13 Lists of accounts; and
Section 15 Rounding off figures

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority


RECOMMENDATION

That payment listed as Attachment 10.1.1. List of Accounts Due and Paid for the period 9 May 2020 to 5 June 2020; and paid by the Chief Executive Officer under delegated authority of Council, or by the Deputy Chief Executive Officer (in the Chief Executive Officer's absence) as delegated by the Chief Executive Officer including:

Manual Municipal cheques:	Nil
Municipal cheques:	28169 – 28174
Municipal EFT's:	13307 – 13403
Payroll direct debits:	#23 - #24
Municipal Direct Debits:	310520
Trust cheques:	300453 - 300454

Totalling \$ 475,925.88 be approved and passed for payment.

10.1.2 Financial Reports to 31 May 2020

File Code	ADM0076
Author	Ian Walsh, Deputy Chief Executive Officer
Disclosure of Interest	Nil
Attachments	1. Monthly Statement of Financial Activity May 2020 

SUMMARY

A Statement of Financial Activity and other supplementary financial information is produced monthly as part of the Council meeting agenda.

BACKGROUND

The attached financial reports for the period 1 July 2019 to 31 May 2020 (Attachment 10.1.2(a)) have been prepared in accordance with the Local Government Financial Management Regulations.

COMMENT

Included with this report is the following:

- Statement of Financial Activity for the period 1 July 2019 to 31 May 2020;
- Summary Rates Trial Balance Report as at 31 May 2020;
- Cash and Investment Listing;
- Debtors Listing; and
- Other Supplementary Information.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulation 34 - Financial activity statement report — s. 6.4

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council receives the Statement of Financial Activities for the period 1 July 2019 to 31 May 2020 and other supplementary financial information as presented.

10.1.3 Adoption of proposed differential rating for 2020/21 budget

File Code	ADM0145
Author	Ian Walsh, Deputy Chief Executive Officer
Disclosure of Interest	Nil
Attachments	Nil

SUMMARY

The Shire has historically utilised the capacity with the Local Government Act to adopt differential rates. Differential rates enables a local government to best apportion the rates burden across the district in a fair and consistent manner.

As a result of the Covid 19 pandemic Council has indicated that they will not be seeking to increase its revenue from rate in 2020/21.

BACKGROUND

In June 2009 Council resolved to adopt differential rating to ensure that the apportionment of the rates burden across the district is undertaken in a fair and consistent manner, and that rating bases are not eroded due to differing methods and periods of revaluation, land usage and impact of operations on shire resources.

Section 6.36 of the Local Government Act 1995 requires Council to give at least 21 days public notice of its intention to impose differential rates, and invite public submissions. Council is also required to consider any submissions received prior to imposing the proposed rate or minimum payment. Council at its budget meeting can adopt the advertised rates, or resolve to adopt a modified version of them.

COMMENT

Given that in an effort to relieve the financial hardship of ratepayers, Council has decided not to increase rates for 2020/21.

In order to achieve this it is proposed that Council adopt the "Rate in the \$" for each rate category as follow:

	2019/20	2020/21	% + / (-)	Total Yeild % + / (-)
GRV Carnamah & Eneabba	0.154852	0.154852	0.0%	0.048%
UV Rural & Mining	0.018583	0.017496	(5.85%)	(0.072%)
GRV Mining (Differential Rate)	0.309704	0.309704	0.0%	0.0%
GRV Rural (Differential Rate)	0.154852	0.154852	0.0%	0.0%

CONSULTATION

Chief Executive Officer
Manager Works & Services

STATUTORY ENVIRONMENT

Local Government Act 1995, Sections 6.28 Basis of Rates, 6.32 Rates & Services Charges, 6.33 Differential Rates, 6.35 Minimum Payment, 6.36 Local Government to Give Notice of Certain Rates

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The proposed general, differential and minimum rates will not generate any additional revenue than was raised in the 2019/20 financial year.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council –

1. Advertise its intention, in accordance with Section 6.36 of the Local Government Act 1995, to adopt the following rates in the dollar and minimum rates for the differential rating categories specified for the 2020/21 financial year:

Rating Category	Minimum Rate \$	Rate in \$ (c)
GRV Townsite	770	15.4852
GRV Rural	380	15.4852
GRV Mining	770	30.9704
UV Rural & Mining	770	1.8583

2. Consider any submissions received prior to imposing the proposed 2020/21 differential rates and minimum rates.

10.2 ADMINISTRATION REPORTS

Nil

10.3 CONFIDENTIAL REPORTS

Nil

11.0 ORDERING THE COMMON SEAL

11.1 Manager Works and Services employment contract - Mr John Skinner

File Code	P/F
Author	Giulia Stangle, Executive Co-ordinator
Disclosure of Interest	Nil
Attachments	Nil

SUMMARY

Council is required to grant approval to apply the Common Seal for Shire of Carnamah to the employment contract for the incumbent Manager Works and Services, Mr John Skinner.

BACKGROUND

Nil

OFFICER COMMENT

Nil

STATUTORY ENVIRONMENT

Nil

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Policy 2.6 Shire of Carnamah Common Seal

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council endorses the use of the Common Seal on the Manager Works and Services employment contract for Mr John Skinner.

12.0 REPORTS OF COMMITTEES AND MEMBERS

Nil

13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14.0 NOTICE OF MOTIONS (FOR CONSIDERATION AT THE FOLLOWING MEETING, IF GIVEN DURING THE MEETING)

15.0 NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL

16.0 CLOSURE OF MEETING
